

1. J. Huebner called the meeting to order at 7:01. J. Huebner and R. Borgnis present.
2. J. Huebner motioned to accept the minutes from March 14, 2011. R. Borgnis seconded with discussion making amendments. Motioned passed unanimously.
3. K. Walls reported that he and D. Fish inspected and determined that the culvert pipe under the Nursing Home driveway should be replaced later this Spring. D. Fish is going to clean out the upstream side for now. He also reported there is about three inches of water flooding Upper Valley Road near the entrance to the railroad. D. Fish called the Railroad to see if their culvert is blocked. K. Walls is going to check it out and report back to the Board.
4. Roy Bryan addressed the Board asking for an update on Washington's contribution to the Becket Athenaeum. R. Spencer reported that the requested amount of \$5,000.00 is currently budgeted but the budget is not complete. R. Bryan also informed the Board of his upcoming submissions request to the Tracks advertising a fund raiser for the Westfield River Wild and a solicitation for volunteers to walk the west branch section of the Westfield River to document the state of the river.
5. J. Huebner entered into the record receipt of \$120.00 collection from the Transfer Station.
6. R. Borgnis entered into the record receipt of \$ for permits.
7. The Board informed A. Mikaniewicz that the Health Agent should be contacted regarding septic permitting.
8. J. Heubner reported that D. Fish will be attending a meeting FEMA is holding to aid Town's fill out the forms required for reimbursement for the cost of the January 2010 winter storm.
9. D. Fish recapped the Mapelview driveway culvert pipe blockage and reported that some to the Town's trucks have broken down and will be repaired soon. He is not plowing the dirt roads as they are too soft and it would cause more problems than fix.
10. J. Huebner was unable to contact E. Neumuth the Board asked R. Spencer to act as Town Moderator for the Annual Town Meeting.
11. The Board discussed the re-bidding of the Town Hall Boiler Replacement reporting that BCRP has the Central Registry posting complete with a bid open date of April 25 and walk through on April 8th. The Board discussed if the walk thru should be mandatory deciding it should not. The bid will be broken out into three separate figures one each for the boiler, maintenance agreement and hot water tank as the hot water tank is not included in the grant. The Board along with R. Spencer discussed transferring money from Building Maintenance to cover the hot water tank or request funding in a Special Town Meeting as other accounts are currently or reaching a negative balance. It will be discussed during the budget meeting.
12. The Board reviewed open action items confirming that the paper recycle bin door has been fixed and Tri Town Health correspondence was sent. K. Walls reported that the farm to table restaurant has withdrew their business application in the last Planning Board meeting. J. Hostetter has not found the City of Pittsfield agreement regarding Ashley Lake. The Board asked M. Lampro to make sure all Transfer Station alternates have completed an application and cori check permission slip. Correspondence for MIIA and Comier have gone out and an address is needed for Southland. J. Hostetter requested a street listing from the Town Clerk as many address are not listed in the phone book.
13. The Board discussed correspondence with J. Hostetter asking for file copies be placed in the Selectmen folder for verification that correspondence is indeed being sent prior to being file in the respective folders.
14. J. Huebner motioned to adjourn the Selectmen's meeting at 7:35 p.m. to begin the Capital Asset Meeting. R. Borgnis seconded and motion passed.

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Town of Washington Board of Selectmen March 28, 2011

1. J. Huebner called the meeting to order at 7:05. J. Huebner, R. Borgnis and S. Lennon present.
2. J. Huebner motioned to accept the Selectmen minutes from March 21, 2011 as written. R. Borgnis seconded with discussion on the Building Inspector permit fee amount. The amount of money collected from the Building Inspector will be researched and record in future minutes as S. Brazee has already gone for the night. Motioned passed unanimously.
3. Todd Stevens representing Bugzee Farm addressed the Board asking permission to clear cut about 2 acres of small trees and brush along the road frontage at 249 Washington Mountain Road to plant blueberry bushes. C. Willis reported that he did not have a problem in his capacity as Tree Warden as he has checked out the area and did not see any old large town trees and contacted the Forester who confirmed the Selectboard as the decision making authority. After discussion, all members of the Board agreed to grant permission based on the Tree Wardens approval and the pending approval of the Conservation Commission representative K. Walls inspection on Tuesday.
4. The Board discussed the creation of a Maintenance Coordinator of Town Buildings position to address their concerns regarding the absence of a call plan when periodic issues arise with Town buildings and equipment asking E. Bond if he would be interested in writing up a job description with compensation proposal. E. Bond agreed and reported in response to the electrical outage call he contacted an electrician and asked Chief Breen to call the electric company. The electrician reset the Transfer Box and E. Bond showed V. Breen, D. Fish and his crew how to reset it. The Electric Company corrected a problem at the pole. D. Fish reported an inspection by an electrician this morning revealed a blown fuse and a faulty ground fall outlet. He asked the Electrician to make those repairs and write up an estimate if the problem is not fully fixed.
5. J. Huebner motioned to accept the Budget minutes from March 22, 2011 as written. R. Borgnis seconded. Motioned passed unanimously.
6. C. Willis asked for an update on clearing the culverts on Lower Valley Road as a few residences in the area are experiencing flooding. D. Fish reported that he does not yet have permission from the Conservation Commission to use a backhoe to clean out the town culvert and he spoke to Dave Kerns of the Railroad company regarding their culvert. D. Kerns and a crew inspected the area last Friday. K. Walls reported that the Railroad company had removed a rail from the culvert and the water has started to drain. C. Willis reported that when he was the Superintendent of the Railroad company installed a rail in the center of their culvert pipe so the town could use a backhoe to shake the sediment loose and a backhoe and tree truck was used to clean that other culvert as the beavers build about 20 feet into the pipe and both drainage areas should be re-designed and replaced. R.J. Peltier asked if the use of a backhoe is included in the amended NOI as it is scheduled to be reviewed in the next meeting and that the Conservation Commission needs to get back to the outline of delegating responsibilities, having the majority of the Commission attend site inspections and communication with joint board inspections occurring when problems, like this issue, arise. After discussion it was determined that since the majority of the flooding was caused by the railroad culvert there is no emergency road washout situation, communication is occurring with the Railroad company, D. Fish has been communicating with Conservation Commission through K. Walls and the upcoming review of the amended NOI should allow work on the town culvert need. The Board offered to write a letter to the railroad company if need.
7. J. Huebner confirmed with J. Hostetter that M. Wiley submitted her correspondence written to J. Huebner per the Public Record request and that request is completed. J. Hostetter also asked for acceptance of the correspondence language she used in response to another public record request. All members of the Board accepted the correspondence as written.
8. R. Borgnis entered into record receipt of \$3,150.00 from the Building Inspector for permits and \$29.00 from bottle and can collection for the Chapel Commission.
9. J. Huebner entered into record that he confirmed with MIIA that they have received the discount paperwork from the Town.
10. J. Huebner read an email notification that Becket resident J. Warren, while traveling on Washington Mountain road late Friday evening hit a very deep pothole flattening the tires and damaging the rims in the front and rear of the passenger side of his wife's BMW causing approximately \$1,800.00 in damages with more damages expected after the garage complete its inspection. Repairs on the vehicle are expected to be completed later this week. Mr. Warren will pay the damages but expects reimbursement from the Town insurance company. Mr. Warren notified the DPW later that evening. R. Borgnis stated that the protocol for this type of claim is to have Mr. Warren submit a written report of the date, location and particulars of the incident along with a copy of the repair bill, which will then be sent to the Treasurer, who will inform the insurance company. D. Fish reported that he sent a crew to the site and the hole along with other holes in the road were filled in. A resident present said that he had hit that pothole and measured it at 14 inches deep.
11. K. Walls reported that the beaver dam at Cross Place Road has been rebuilt. It is about two feet lower than it was before but it still holding back a lot of water. D. Fish reported that he wanted to trap that area a while ago. M Lampro asked if D. Fish got the

list of trappers from the Conservation Commission. D. Fish stated that he did have the list but the problem was getting the permits, he would have to check his records as exactly why it didn't happen. R. Borgnis recalled that the trappers did not want to trap during open season without a permit due to the restrictions in the type of traps allowed.

12. J. Huebner reported that he spoke to Phil Clark today about the culvert plan and that he and D. Fish meet with Cathy Stevens last Friday and they will be able to have a meeting on the Highway Department Plan for next year on April 11th. D. Fish reported that the water level at the nursing home driveway has dropped and the pipe was clogged. The Board discussed what work if any should be done deciding that if flooding should not reoccur as K. Walls reported that tree debris from the electric company is what caused the clog.
13. Resident of Washington Mountain Road asked the Board if the culverts on Washington Mountain Road are going to be cleaned out to allow the water to drain properly as earth under his driveway is beginning to wash away. J. Huebner stated that Phil Clark is currently working on culvert and bridge plan for the town..
14. J. Huebner entered into record the Metropolitan Planning Organization meeting scheduled for tomorrow.
15. R.J. Peltier submitted a proposal to fix the blown out heater fans in the auditorium. R. Borgnis asked if all the heater fans should be replaced. R.J. Peltier recommend waiting until they break and annual replacement of the filters. He also brought to the Board attention that the heater in the Selectmen office will be a problem as the wall sectioning off the Historical Commission area was built over the heater. J. Huebner motioned to approve R.J. Peltier proposal. R. Borgnis seconded. Motion passed unanimously.
16. The Board began discussion on currently elected positions that could be change to appointed, Sexton, Measures of Wooden Bark, Field Drivers, Surveyor of Land and Fence Viewers as that would eliminate State Ethics conflict an individual may encounter being both appointed and elected and doing business with the town. J. Huebner read documentation that allows the change. The Board along with resident S. Connors discussed reducing the amount of Constables to reduce the cost of insurance and the appointment procedure during the Annual Town Meeting R. Borgnis consulted with Town Counsel on the appointment of Conservation Commission members stating that the appointment need to be staggered into one, two and three years as not to appoint the entire commission each year.
17. The Board reviewed the Appointment Protocol.
18. R. Borgnis suggested that the Town check to see if V. Breen is subject to mandatory retirement. The Board reviewed the list of 2012 appointees and discussed who should be reviewed and who should be advised to check for a conflict of interest with the State Ethics Commission, mentioning both S. Lennon and V. Breen. J. Huebner nominate V. Breen as the response Coordinator, Dog Officer, Constable, Bus Driver, Emergency Manager, Inspector of Animal Slaughtering and Veterans Agent. R. Borgnis asked if reviews are going to be done before appointments and suggesting verifying V. Breen before proposing the appointment pending forced retirement verification. The appointments are pending conversation with V. Breen. J. Huebner nominated S. Lennon as MRF Advisory Board, Solid Waste Coordinator, Emergency Manager and Constable. R. Borgnis suggested that S. Lennon pass the MRF Advisory Board and Solid Waste Coordinator appointment to the newly hired Transfer Station Attendant M. Lampro. S. Lennon would like to think about it before making a decision. D. Fish had question regarding the Pest Control position. R. Borgnis stated that some job descriptions have not been written up yet. The Board discussed and determined there is no need to review the P. Mikaniewicz, M. Levernoch, V. Bird, P. Green, and J. Lapier as they are inspector who already require specific certifications.
19. The Board reviewed the newspaper ad review and twelve page bid package for the Town Hall Boiler replacement prepared by BRPC. J. Huebner motioned to accept the newspaper ad and the bid package number two as submitted by of BRPC. S. Lennon seconded. Motioned passed unanimously.
20. R. J. Peltier requested a bid package.
21. J. Huebner informed the Board that he had conversation with both Elouise, Director of Head Start and the school district reporting that Elouise is meeting with the Assistant Superintendent of the Becket Washington School and suggest considering the move though no decision has been made the amount of space currently being used may be downsized.
22. J. Huebner reported that attempts to contact Mr. Collingsworth were unsuccessful but a conversation with an Assistant in Mayor Ruberto's office produced the stumpage fees information. R. Borgnis to draft a letter and generate a bill to the City of Pittsfield for the Timber Sales generated off of the Town of Washington's land.
23. J. Huebner asked the Board to review the April 2011 Selectmen's letter for submission to the Tracks. R. Borgnis declined to sign.
24. J. Huebner reported receipt of the CBRSD recently completed audit for the Board review as his review raised concerns

stating that there were 25 findings of discrepancies on entries made on the annual report to the State regarding funding, one in the amount of two million dollars. He will bring the report back Monday for R. Borgnis review as he would like to bring it to the Finance Committee meeting this Thursday evening.

25. J. Huebner reported that he had filled out the information on an emergency fund application provided by P. Mikaniewicz but need to excuse himself to finish the process and get it notarized by the Town Clerk.
26. R. J. Peltier, seeking endorsement, informed the Board that the Parks Commission will be reviewing a proposal to replace the park sign to lockable two sided enclosed sign of the same size and similar color as the current sign preventing theft and vandalism of the letter. Reporting that funds are available in the current budget to purchase the sign as well as gravel and material to fix the bridges. The Board had no objections to the upgrade.
27. R. Borgnis reported on the Neighbor to Neighbor program informing the Board that she will be submitting information to the Tracks and will follow with monthly updates on the funds collected and amounts disbursed. The challenge amount is \$750.00 from at least 20 different donor with a 5 to 1 match that will total \$3,750 and a deadline of June 1. The Town has used \$1,000 of the 2009 - 2010 campaign amount of \$5,041, leaving a carryover balance of \$4,041.00 to be used exclusively by Washington resident who need financial assistant and are unable to obtain the money elsewhere to pay for wide variety of expenses such as medical bills, wheel chair ramps, house bills to name a few. The funds are applied for through Berkshire Community Action Counsel (BCAC) located on East Street in the old Agway Building.
28. K. Walls, referring to page 41 of the Annual Town Report, asked why the total budget for the highway department was so much more than what was spent. There was discussion on anticipating for different types of expenses associated with severe winter weather and repairs as not to require a special town meeting for additional funds. The Finance Committee would be best suited to answer the question. R. Borgnis stated that there are comparisons from 2000 through 2012 and the Highway Budget is broken down into the categories of Winter Roads, Road and Bridge the Payroll and Health Benefits including that unused portion is absorbed back into the general fund.
29. J. Huebner motioned to adjourn the meeting at 8:52 p.m. R. Borgnis seconded. Motioned passed unanimously.

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Town of Washington Board of Selectmen April 4, 2011

1. J. Huebner called the meeting to order at 6:58. J. Huebner and R. Borgnis present.
2. J. Huebner motioned to accept the Selectmen minutes from March 28, 2011 as written. R. Borgnis seconded with discussion on two Articles. R. Borgnis pointed out that Article 4 concerned the creation of the Maintenance Coordinator of Town Buildings position rather than discussion of the subject. Question on Article 7. R. Borgnis asked for clarification that M. Wiley submitted her correspondence to J. Huebner per the Public Record request and that that request was completed. J. Huebner and J. Hostetter confirmed that this had been completed. The motion for acceptance of the 3/28 minutes was voted on and unanimously accepted.
3. J. Huebner invited meeting attendees to address their issues to the Board. Nancy Crocker of Upper Valley Rd. complained of cellar flooding. J. Huebner asked D.Fish if the flooding is from railroad trestle. D. Fish confirmed likelihood of this. K. Wall told the Board that he gone down and measured the water depth. CSX had sent an inspector but no work has been done at the site to date. D. Fish has tried unsuccessfully to contact CSX. They have not returned his messages. RJ.Peltier told the Board that he emailed CSX and established a contact there. CSX is headquartered in TN and that is the location he contacted. The CSX representative told him that they had inspected the Upper Valley site and saw no problem. RJ. Peltier explained that CSX will only do repairs if the flooding affects their tracks. CSX requested photos. RJ. Peltier will take pictures tomorrow and email them to CSX. The railroad also requested GPS coordinates which RJ. Peltier will supply. CSX told RJ. Peltier that they will send someone out again after they receive this information.. Jim Huebner told Nancy Crocker that she will probably not see any improvement in the next few days. CSX will have to do clean out. J. Huebner asked all parties to keep Board apprised of developments. He asked RJ. Peltier to copy him on all email correspondence with CSX.
4. Regarding Town Meeting, D.Spencer asked J. Huebner if he had contacted E.Neumuth to inquire about his availability to moderate the meeting. J. Huebner responded that he had left a phone message for E.Neumuth but he has not received a response and so has concluded that E. Neumuth is not available. D.Spencer agreed to be moderator.
5. K. Sharp asked if boiler re-bid had been advertised. R.Borgnis explained that it had been advertised per town policy in the Eagle.
6. J. Huebner asked J. Hostetter about progress in collecting material for Annual Meeting. J. Hostetter replied that it could not be closed out until she got figures from D. Parnell. R. Borgnis to write letter for Selectmen. She had already written letter for Chapel..
7. J. Huebner asked V. Breen about upcoming state police training courses to be given in Ayer, MA June 2 . V. Breen confirmed that he has registered for the courses already. J. Huebner also asked D.Fish about an upcoming seminar offered by the Commonwealth of Mass. DOT. D. Fish told the Board that he had registered for highway maintenance and DOT procedure courses. His whole department will attend. This seminar scheduled for April 28 at 7:30 am.
8. J. Huebner raised the subject of spring paving. D. Fish said that he planned to pave Washington Mountain Rd and Kirschner Road . At her request, both D. Fish and J. Huebner met with Cathy Stevens to review these plans. D. Fish said that chip sealing is the paving process he will use. He estimates that paving of Washington Mt. Road will cost the Town \$160,000 and Kirschner Road will cost \$25,000. Regarding culvert pipes to be replaced on Johnson Hill Rd., D. Fish said that he will have estimates on this road work available for next week.
9. J.Huebner asked Michelle Lampro if John Morrow, Cliff and Keith Sharp will be kept on her roster for Transfer Station coverage. She confirmed that they will. D. Fish asked if the oil at transfer station had been removed. Michelle said that it had not.
10. J. Huebner recognized S. Nelson, the town's representative to the Wired West broadband initiative. S. Nelson gave update on Wired West meeting held last Saturday, April 2. At this meeting financials were reviewed and two decisions were made which affect all of the towns that may join the coalition. The first decision was that all towns which join the coalition will be charged a \$1000 fee to cover initial operating expenses. The second decision was that all towns in the coalition will have an equal vote in group decisions regardless of size. S. Nelson asked how to put the request for \$1000 on the Town Meeting warrant. D. Spencer replied that all he needed was wording for the article and that he would see that it was entered onto the warrant. S. Nelson committed to providing that wording. S. Nelson also informed the Board that Wired West has requested information from each western Mass. town on locations of all residences in order to plan infrastructure build out. The Board recommended that Wired West consult the Assessor's lists for this information on Washington.
11. J. Huebner and R. Borgnis jointly conducted Michelle Lampro's 45 day public performance review. J.Huebner began the review at 7:30. Review concluded at 7:47. J.Huebner will give Michelle a copy of the performance review document for her records and to sign.

12. Belinda Phillips addressed the Board to report flooding on her land near the former nursing home and requested remediation from the town. J.Huebner asked RJ. Peltier to review the site. D.Fish stated that he cannot perform any work on the site to control flooding without Con Comm approval. RJ. said he was familiar with the site and that flooding happens each year. Belinda Phillips reported that water is flowing over her driveway and running down the road. D. Fish indicated that the culvert is failing and is probably partially blocked by debris. His department is inspecting all culverts. He said that the highway department has pipe to fix all culverts. He is willing to repair this culvert near the old nursing home if the Con Comm will approve. Cleaning out culvert per GNOI procedure is required. RJ. Peltier indicated that the entire Con Comm will have to meet to review the situation before approving. J. Huebner asked about status of review of this problem by the Con Comm. It has been discussed during Select Board meetings for several weeks. J.Huebner proposed that the town should replace nursing home culvert. K. Walls suggested that D.Fish clear out any debris from culvert now, then perhaps replace it in dry season. D. Fish repeated that he needs written approval from the Con Comm. before he can do any work on this site. J. Huebner asked the other 2 members of the Con Comm present, M. Lampro and K. Walls, if they were in agreement with his motion to clean out debris from this culvert. They agreed with the motion.
13. D. Parnell addressed the Board on the subject of replacing the Town's current accounting software. J.Huebner agreed that the current software, Vader, is hard to work with and has some computational flaws. D. Parnell and J.Huebner discussed the process of transitioning the Town to new software. D. Parnell said that his target is to switch to a new system by the end of 2012 earliest. The Town will have to run the new software and Vader in parallel for a year to make the transition. J.Huebner made a motion that D. Parnell research change-over to new accounting software. R.Borgnis seconded the motion and it carried.
14. J.Huebner stated that Ed Bond is working on a proposal for the position of Maintenance Coordinator of Town Buildings and will specify funding needed to the Board next week.
15. J.Huebner introduced the subject of a recent fax received by the Board from the Commonwealth of Mass. Attorney General's office relative to a complaint lodged by L. Peltier regarding a delay in receiving requested information contained in the minutes of a recent Selectmen's meeting. As custodian of the Selectmen's records, Jodie Hostetter sent a reply letter on April 5 to the AG's office detailing her compliance with the Public Record request. This matter has been settled and the information provided as requested.
16. R.Borgnis entered into the minutes receipt by the Town of \$500 from Head Start.
17. J. Huebner reported that he had consulted legal counsel on the previously discussed subject of the correct designation of elected vs. appointed town positions. He learned that they are in fact appointed and that the official list on the town web site should be changed accordingly. J. Hostetter to see that this change is made.
18. J.Huebner reported on the list of Open Action Items. He stated that the list of Open Action Items is to be posted when the meeting agenda is listed. Both are to be posted on the board outside the door of town hall
19. Action Item: J. Huebner has confirmed that as V. Breen does not participate in town retirement plan, he cannot be removed from office as Police Chief due to his age.
20. Action Item: J.Huebner will schedule annual performance reviews this spring of town employees: D. Fish, V. Breen, T. Taylor and S. Brazee .
21. Action Item: J. Huebner reported that Rob Putnam and Eloise of Head Start met and visited the Becket Washington School as a possible new site for their program. No decision has been made yet regarding a potential move from Town Hall to the school.
22. Action Item: Deadline for Washington scholarships extended to April 15. Set meeting to review applications for following week of April 18th. Jodi to send information out to schools.
23. Action item: J. Huebner gave R. Borgnis CBRSD audit report from Tom Scanlon.
24. Action Item: J. Huebner and R. Borgnis reviewed map of Washington and the attached inquiry sent by Commonwealth of Mass. Motion was made to decline to divide town into wards or precincts. Motion on this decision voted and accepted. Census office requested that the town gather certain information and report back to the state.
25. R.Borgnis entered into record that the Town received a letter from the Commonwealth on Friday regarding Town's Chapter 90 funding. Funding will be \$170,913.
26. R. Borgnis reviewed bill from Commonwealth of Mass. for fiscal 2011 for Berkshire County 911 system. Bill is for \$7314.65.

27. Neighbor to Neighbor program remaining balance to be carried over to 2011.
28. R. Borgnis indicated that we have received letter from Verizon providing a designated point of contact for the town to troubleshoot any service problems. She is: Ellen Cumming, Regional Director, 413-731-8606. Her information to be added to master call list.
29. D. Spencer raised several questions to the Board regarding input for his budget work on the warrant. He asked if E. Bond is to be added to the budget as Maintenance Coordinator and what his pay would be. J. Huebner replied that this item is still under discussion. E. Bond will present job description and cost estimate next week. His pay would come out of the maintenance budget if approved. This is a new position and D. Spencer and R. Borgnis voiced concern over the decision process and the need for more open discussion before a decision is made. Also new to the warrant is the \$1000 that S. Nelson mentioned for the Wired West organization. R. Borgnis will calculate Medicare budget for warrant. Per RJ. Peltier Parks and Recreation to provide budget request after their next meeting.
30. J.Huebner has received 3 estimates for repair of Town Hall generator from Ron Ellsworth, Electrician, depending on what repairs are needed. Motion made and passed to authorize Ellsworth for up to \$520 of work troubleshooting the generator problems..
31. J. Huebner received a letter from Con Comm, dated Feb 19th listing violations by town DPW. J.Huebner composed and sent a letter to Con Comm requesting additional information about the issues raised in the 2/19 letter so that he could respond. The Board needs clarification of what is disregard of law and what is accidental. R.Borgnis mentioned problem with K.Walls telling D.Fish to go ahead with work. R. Borgnis stated that all information needs to be shared with Con Comm and Selectmen. J.Huebner acknowledged that communication problems exist. J.Huebner asked RJ. Peltier for the referenced additional information.
32. Katz, Murphy Law Firm in Pittsfield has sent a request to the Selectmen for all public records of business the Town has done with White Wolf. Cost for Administrative Assistant work on this request will be 50cents per page. R.Borgnis to request further details from Katz, Murphy.
33. V. Breen requested Washington veterans with inadequate health insurance come to his office for information . He put notice to this effect in the Tracks. Victor submitted letter to selectmen explaining Police/emergency phone handling and cost. All radios to be replaced.
34. Jim Huebner made motion to adjourn the meeting at 9:05. R. Borgnis seconded. Motion passed unanimously.

Approved: _____

Approved: _____

Approved: _____

Note to Washington Selectmen's minutes:

Only one meeting of the selectmen occurred in April, 2011. That one meeting was held on 4/4.

On April 11 and 25 there was not a quorum of selectmen in attendance and no meeting occurred. April 18 was a holiday.

Inserted into the record May 26, 2011 by Jan Nelson, Administrative Assistant to the Selectmen

Town of Washington Board of Selectmen May 2, 2011

1. J. Huebner called the meeting to order at 7:00 PM. J. Huebner, R. Borgnis and S. Lennon present.
2. J. Huebner made motion to accept minutes of 4/4/2011 meeting as amended. R. Borgnis seconded motion. Motion voted and carried unanimously. Selectmen signed minutes for 4/4/2011. Selectmen also signed minutes for 3/28/2011 which had previously been accepted.
3. Pauline Clark of 685 Summit Hill Road addressed the Board on the subject of flooding on her property. This flooding had inundated her septic system. Source of flooding has been determined to be a nearby pond which she shares with her neighbor Brian Bart. The cause was beaver activity. Ms. Clark had consulted with the firm Beaver Solutions. Beaver Solutions visited the site and proposed a fix for the problem. The firm advised that she would need to obtain an emergency beaver and muskrat permission from the town BOH before any remediation could be done. Ken Wall of the ConComm(Conservation Commission) has visited the site. Ms. Clark will get dates for the work. DEP wants ConComm approval prior to work. Ms. Clark will work with the appropriate boards to see that the work is done per regulation.
4. R. Borgnis reported receipts from St. Andrew's Chapel of \$175 for a wedding, \$ 25 from the Chapel for bottles and cans returned and a check from Osterman Propane in the amount of \$1568.90 to reimburse the Town for double payment of their invoice.
5. K. Wall raised the issue of the sale of Town owned property on North Lake. J. Huebner stated that this issue will be addressed by the Board at the next Capital Assets Meeting on May 23rd.
6. J.Huebner submitted COA paperwork to be filed regarding the reduction of the grant by 50%.
7. J. Huebner introduced the subject of the recent antique motorcycle rally for discussion. The Board agreed that no damage had been done to town property and the participants were well behaved. However there was concern about the blocking of access to the dump. This and other issues of liability will be addressed in advance if the organization asks to use the park again next year. They will need a permit for next year if they return and any food vendors also need to be permitted and inspected . R. Borgnis offered to review and revise the Application Permit for future events.
8. In response to J. Huebner's inquiry, Dave Fish confirmed that the water level was down at the CSX property on Upper Valley Road. In a letter responding to Town Counsel, CSX stated that they had inspected the drainage system and determined that it has been cleared to their satisfaction.
9. J. Huebner asked for an update on the bid opening for the boiler replacement at Town Hall. R. Borgnis reported that two companies had submitted bids- Climate Heating and Cooling for \$18,183 and B-G Mechanical for \$37,851. In addition to the new boiler itself, both bids also included the hot water heater and maintenance. J. Nelson had sent copies of the bids to Melissa Provencher at BRPC. Ms. Provencher replied by email that they had reviewed the bids and saw no reason not to go with the low bidder. J. Huebner asked that J. Nelson request a letter from the BRPC stating their formal recommendation to the Town. Once that is received, J. Nelson is to notify both bidders of the outcome.
10. Discussion of the Annual Town Meeting Warrant followed among D. Spencer, E. Bond and the Board. Regarding Article #22 on the Stabilization Fund, D. Spencer stated that the FEMA money cannot be used in FY2012. This deficit will have to be made up from the Stabilization account. Methods of repairing the Stabilization account were discussed. D. Spencer also stated that the \$3000 Eden Glen repair was gone from the Warrant as the money appropriated previously will carry forward. R.Borgnis

raised the issue of parks article. She believes it to be too restrictive and is not in favor of it as written. . On this topic, E. Bond stated that we need a shed to secure equipment to maintain the park. R.. Borgnis favored letting the Park Commission spend the \$6000 budgeted as they deem fit. J. Huebner motioned for a vote of the Board on the Warrant. R. Borgnis seconded. The Board voted and agreed to the Warrant. The Warrant was duly signed by the Select Board and delivered to the Town Clerk's office.

- 11 R. Borgnis raised the issue of creating the position of maintenance coordinator. She questioned whether the Town needed one. She asked if this should be a job or a contract on an as needed basis. The figure of a \$500 salary for this position is mentioned in Article 16 in the Warrant. The contractor could then be paid for the maintenance work additionally. He would be on call for \$500. J. Huebner asked if the Board should take applications or have E. Bond an appointee of the selectmen. It was agreed that a job description should go in the Tracks and on the Washington web site inviting applications for the position. R. Borgnis to provide a clean job description. J. Huebner to send to Tracks.
12. D. Spencer spoke on the subject of unemployment funds. The Town can use the unemployment fund as needed. We are not covered by regular unemployment process managed by the state. Won't have to appropriate any more money this year. We can also re-join regular unemployment insurance process if we decide to do so.
13. M. Case reported that Dr. Bill Cameron formerly of the Salem, MA school system will be new Supt. of schools for Central Berkshire. M. Case will represent J. Stankiewicz at the Town Meeting on May 14th. Rob Putnam will stay on as Asst. Supt.
14. V. Breen asked for approval of the Board to send a letter to the Sheriff's dept requesting a clean-up crew for Rt. 8 and WashingtonMt. Road. J. Huebner made a motion. R. Borgnis seconded. All voted in favor. V. Breen also mentioned that a sharps container is available at transfer station. M. Lampro mentioned that Becket and Hinsdale residents are dumping trash at our transfer station. M. Lampro raised the question of whether we should have town resident stickers. V. Breen supported this idea. Stickers could be given out at Transfer station. J. Huebner to announce program in May selectmen's letter in Tracks. The program will be explained in Tracks once it is organized and stickers are available. M. Lampro to get them printed.
15. J.Huebner stated that CBRSD budgets \$ 330,000 debt for Kittridge repairs, 1.6M for roof on Craneville. Member towns can decide not to object. This repair budget will have no effect on Washington students or budget. J.Huebner made a motion not to object in the matter of these 2 capital bondings. R.Borgnis seconded this motion. The vote carried unanimously.
16. J. Huebner requested status on recent public record request. J. Nelson reported that a letter confirming receipt of the request had been mailed to the Attorney in Pittsfield. Planning Board minutes had been emailed to the attorney in Pittsfield. A print-out of financial records just received from D. Parnell. Copies of all invoices on file made. J. Nelson still needs to make copies of all Selectmen's minutes from 1/1/09 to present. Investigating least-cost and most efficient way to make these copies. J. Nelson also to estimate cost of entire project and report that to the Board and to the requesting attorney.
17. J. Huebner reported that Head Start will probably move to Becket Washington school. However this will happen only if they can get licensed this year. If they do move it will cost town \$500 per month. Will have a transition planning meeting if they do move out.
18. J. Borgnis reported that Pittsfield has been billed for the stumpage fees. No word yet from Pittsfield.
19. K. Walls asked the Board to rescind his resignation from the ConComm. The Board agreed.
20. J. Huebner and R. Borgnis Discussed the town hall siding and insulation project. On 4/19 Mr. Tangredi

came from ECS Consulting with Melissa Provencher from BRPC to inspect the building. He said that the town will need to work with an architect on this project . He thought cost could exceed the amount of grant. P. Green, our building inspector, was in attendance. Mr. Tangredi pointed out that there is not enough of a roof overhang on the building. More flashing is needed on windows. This was not in our original estimate. The rough estimate is that we are 50K to 100K short. To cut cost it was recommended we use 4-5 inches of insulation and use cement board siding. Don't have to use cedar as we originally thought. Cost of maintenance low on cement board. Maybe we could shift the use of the grant to inside insulation which would also increase R value, however this would create additional electrical considerations. Caulking, weather stripping also needs to be done. It appears water has been getting under stage as the bricks in that section have shifted considerably and the mortar is cracked. R. Peltier mentioned that we need electrician to tend to blower motor in classroom. J. Huebner will contact Melissa regarding the possibility of additional grant funds and will ask if we can change the specs or scope of this work.

21. J. Huebner spoke regarding the inspection and testing of the town hall generator by Ellsworth Electric. Mr. Ellsworth has determined that we need a new part for over \$700.
22. R. Peltier reported on dam maintenance at Eden Glen. The maintenance should be incorporated in GNOI. ConComm to add this to order of conditions with DPW. Both parties must agree. DPW needs to be able to clean debris. Will need new style gate. Need gasket to be fully operational. Town must order this part and D. Fish could maintain. Will bring up in next ConComm meeting.
23. R. Borgnis reported that to cover a portion of our reverse 911 cost, the town may be able use grant money. We have a joint agreement with Becket on emergency management. Gives us broader services economically.
24. R. Borgnis mentioned the Town Clerk's request for a fireproof safe for town record archives. She stressed that we should first look at what's needed on survey before making any purchase decisions. D. Spencer inquired about our needs for locking file cabinets.
25. J. Huebner moved to adjourn the meeting at 9:02. R. Borgnis seconded the motion and the vote to adjourn was unanimous.

Approved: _____

Approved: _____

Approved: _____

Town of Washington Board of Selectmen May 9, 2011

1. J. Huebner called the meeting to order at 7:00. J. Huebner, Shaun Lennon and R. Borgnis present.
2. J. Huebner made a motion to approve the minutes from May 2, 2011 as amended. R. Borgnis seconded the motion. The Board voted unanimously to accept the minutes.
3. J. Huebner asked for an update on the status of our compliance with the recent public records request from Katz, Murphy & Greenwald, Attorneys. J. Nelson, Administrative Assistant, responded that the Planning Board had emailed their minutes to the attorneys as requested 2 weeks ago. She had mailed on May 9, copies of all the pertinent invoices in the town files which she could find. Included in this mailing was a copy of a report on relevant payable details generated by the town Treasurer's office. Tasks still to do are: making copies of all selectmen's minutes from Jan.1, 2009 to present, locating and copying any relevant contracts, and also searching for additional invoices from the first half of 2009. J. Nelson indicated that she will be working on this project as time permits for several weeks more.
4. J. Huebner reported on an investigation by Building Inspector Paul Green into a complaint about illegal logging and excessive heavy truck traffic and noise on Summit Hill Road resulting from Ernie Lampron's business, Always Growing Landscaping. There have been several complaints about this in the past. Five trucks are involved. Especially disturbing is the start-up and running of the trucks in the early morning. Paul Green has concluded that the town's noise control by-laws are too vague to be enforced in this case. A question was raised about the legality of Mr. Lampron running an unregistered home business. This issue will be passed to the Planning Board for consideration by J. Huebner. Ernie Lampron was in attendance at this meeting.
5. R. Borgnis reported \$175.00 received from M. Lampro at the transfer station. These funds came from collection at the transfer station of TV's, metal items, etc.
6. J. Huebner informed Keith Sharp that the state had denied his claim for unemployment benefits.
7. R. Borgnis, a chair of the Emma Bailey Scholarship Committee read into the record a thank you letter from one of the awardees, Kyle Kelson of Newbury Road. Five students in total were awarded scholarships of \$250.00 each.
8. J. Huebner raised the subject of Special Employee Designation as defined in correspondence with the state and as it impacts town employees, elected officials and appointees. C. Willis had also investigated this topic and spoke on the subject. J. Huebner indicated that there is a greater chance of violation of the conflict of interest law in holding both elected and appointed offices. C. Willis will have to be designated a Special Employee in order to continue in his multiple jobs for the town. C. Willis stated his wish to continue in his position as constable and be designated as a Special Town Employee. He cited his long service to the town in support of his case. J. Huebner told him that he will take this under consideration as he makes appointment decisions later this year. J. Huebner will also consult with the State Ethics Board again. Several people in town will be affected in addition to C. Willis.
9. J. Huebner inquired of D. Fish whether the GNOI job with Foresight was done. D. Fish reported that the work had been concluded and passed inspection. He just has to file at registry of deeds. D. Fish can now clean the culvert pipes. Bought hay bales to protect from remediation damage.
10. J. Huebner reported that a dam on property belonging to RJ and Lisa Peltier, Chair and member of the Conservation Committee respectively, on Route 8 near the intersection of Frost Road was breached on or about May 2nd, lowering the water level by several feet. No breaching permit, nor any advice was sought from the Board of Health (BOH). No notification was made to the Washington Select Board, nor

was their advice sought. Neither M. Lampro nor K. Walls, both members of the Conservation Commission, were told that breaching would happen. Heavy equipment was used in the streambed. Large piles of debris were left in the streambed.

In the same incident, J. Huebner reported that a culvert on Upper Valley Road belonging to the town was illegally cleared of debris and the debris was left unprotected. C. Willis stated that the work order gave him 39 days to clean up the debris. J. Huebner saw water streaming over the road creating a public safety hazard. C. Willis stated that he had removed blockage from Woody's dam, but did not breach this dam. The flooding hazards were caused by beaver activity.

The Conservation Commission had a letter from the state. This document has not been seen by the Selectmen and the nature of it is unclear. It may be that the emergency permit was granted by one member of the Conservation Commission to RJ Peltier as the landowner. D. Fisher approved it. However, J. Huebner was told by Mr. Stinson at MASS DEP that such a permit would have to have been ratified by the Conservation Commission. M. Lampro confirmed that a quorum of the Conservation Commission did not ratify this permit.

J. Huebner requested a copy of the permit. S. Lennon and J. Huebner signed a letter to Stinson, as well as the director of dam safety, asking that this incident be investigated. R. Borgnis did not sign, stating that she felt they should first request a copy of the permit from the Conservation Commission and ask them if proper procedures were followed before deciding to ask DEP to investigate.

11. Dom Sacco, speaking for Bucksteep, requested permits for an outdoor music festival to be held on July 17 from 2pm to 7pm. There will be live entertainment. An earlier event will take place on 7/15. This will be held under a tent and is a family reunion. Permits are \$100 per day for the outdoor music festival.
12. Regarding the transfer station, M. Lampro reported that she had received an estimate of \$ 30k for a new paper bin compactor. Cost would be \$15-20K without pad. Paper recycle container is rotting. Transfer station has access to a potential grant for \$ 7500. We are still not sure whether we will see enough savings by compacting our paper to justify the expenditure.
13. J. Huebner reviewed open Action Items. Reported closed are: Select Board letter to Mass Local Election Districts Review Commission, cost estimate for current public record request, CORI Checks for transfer station employees, DPW estimate of cost of paving Washington Mt. Road and Kirchner Road,
14. Chapter 90 funding will be \$200K. for paving. D. Fish reported that his plan is to chip seal Washington Mountain Rd. and Kirchner Rd. Asphalt paving would be too costly. Rough cost estimate for this chip sealing is \$24K per mile. C. Willis stated the need to chip seal every 3 years. D. Fish and the entire Washington DPW staff attended state regional highway department meeting which covered procedural steps and funding. D. Fish proposed taking all shrubs out around the town hall building. The Select Board approved this action unanimously.
15. D. Spencer states that Washington applied for \$27K of latest FEMA funds. The town probably won't have funding before 30 June. D. Spencer also mentioned that he had researched the issue and learned that there are no laws about exactly when you have to publish annual Town Report, or even that you have to publish one.
16. J. Huebner informed D. Fish that per the Building Inspector, Paul Green, the highway garage needs to widen paving, adding a bigger slab by the door. This modification is for handicapped access. Paul Greene to give guidance on this requirement to D. Fish.
17. M. Case announced that there will be a meeting at Nessacus from 6:00-8:30 this week on CBRSD

issues.

18. J. Huebner asked V. Breen to be prepared to call the State Police for a matron if one were needed. V. Breen agreed to look into this.
19. J. Huebner stated nursing home phase 2 assessment to take place soon. He asked D.Fish if the overpass can hold heavy vehicles yet. D. Fish stated that he believes it is strong enough to hold a car. J.Huebner asked D. Fish to make certain that the culvert will hold. D.Fish to add hay bales and gravel to shore it up.
20. J. Huebner made a motion to accept revised parks usage form submitted by R. Borgnis, with an amendment requested to cover a requirement for traffic control. The motion was voted on and unanimously accepted.
21. J. Huebner confirmed that V. Breen will take on the task of getting Sheriff's department to assign a work crew to clean Washington Mountain Road and Route 8 through town. V. Breen said that he will contact the Sheriff's office to get this work scheduled.
22. J. Huebner announced that the Berkshire Public Health Partnership will meet on May 12 this week on Thursday evening to discuss available grants. R.Borgnis and J.Huebner will attend.
23. R. Borgnis discussed a request made by the Town Clerk for bulk paper shredding. She has a number of cartons of old records that need to be securely disposed of. The amount is too great for the in-house shredder. R. Borgnis researched available options. She learned that CET will do the shredding for \$7.50 per box at their Lenoxdale facility. The Select Board agreed that this is a reasonable price for the service. R. Borgnis to confer with Town Clerk on budget and logistics needed to move the material to the CET facility.
24. The Board agreed to Head Start's request to hold a student art show at town hall on May 17.
25. J. Huebner made a motion to confirm the town's support for the state's bottle bill. R. Borgnis seconded and the motion carried unanimously.
26. J. Huebner made a motion to adjourn the meeting at 9:00. R. Borgnis seconded and the motion passed unanimously.

Approved: _____

Approved: _____

Approved: _____

Town of Washington Board of Selectmen Meeting May 16, 2011

1. J. Huebner called the meeting to order at 7:01. J. Huebner, S. Lennon and R. Borgnis present.
2. J. Huebner motioned to accept the minutes from May 9, 2011 amended as written. R. Borgnis seconded. Motion passed unanimously.
3. The Board reviewed application for beaver removal presented by Pauline Clark of 685 Summit Hill Rd. Beaver Solutions will do the work. Application signed and approved.
4. M. Lampro presented samples of transfer station sticker options. The Board recommended stickers that mount on the inside of car windows. Decided to order 1000 stickers. Colors to be green with black lettering. They are to be numbered, but not dated. M. Lampro submitted an invoice to the town for TV pick-ups at the transfer station.
5. V. Breen submitted request (invoice??) for batteries for radar trailer.
6. R. Grillon, former selectman, spoke on the subject of HeadStart potentially moving out of the town hall to the Becket Washington School. He stated that he has worked with Head Start for 18 yrs. He is on HeadStart board. He spoke with HeadStart Chair, Eloise, last week. He will attend their Executive Board meeting on Wed, May 18 during which the possible move will be discussed. R. Grillon was concerned that Eloise might be scared into moving out of the town hall based on a conversation with Jim Huebner. Jim told her that we need space here at town hall for activities, meetings. She understood that the town is planning some changes but cannot yet say what they will be. She feels pressed to make a decision on what to do next year.

J. Huebner stated that Eloise had some misconceptions about the town's position. Jim spoke to her last week. He said they had talked of many options for different uses of building. He tried to convey to her that we are looking into people's space needs in the building. He never said that she had to leave because of this. Never any mandate that they leave. It is her decision, not ours. We wait to hear from her. No decisions made yet on either side. But we need to have an orderly transition if they do leave.

J. Huebner and Eloise discussed the subject of the required new fence around the playground. P. Green, Building inspector has told the town this is required by the state. Eloise stated that HeadStart would pay for this fence. J. Huebner said that the possibility of a temporary fence was discussed.

R. Grillon asked if this potential move to Becket Washington school is an attempt to help keep the school open. J Huebner replied in the negative. There is a purpose-built facility for pre-school at Becket Washington. He thought that they might be better served there. It was his suggestion, not a demand. (This was a comment from someone else: HeadStart makes a big contribution to the town hall building's health by being here every day. We get paid for them to watch the building). M. Lampro asked why they are thinking of moving. J. Huebner replied that we raised the subject. J. Lampro and M. Borgnis also spoke on the value of having Head Start in the building.
7. Regarding the culvert on Upper Valley Road, D. Fish told the Board that it is flooded again. The culvert is close to collapsing. D. Fish has talked with LaVasser of Foresight engineering about repair. J. Huebner will ask town counsel to contact CSX about this again.
8. S. Nelson addressed the Board about the municipal lighting plant that Wired West asked towns to approve a second time at this year's annual meeting. Washington did approve the warrant at town meeting on May 14. Following on to our vote we must send a letter in support of grant certification to the Massachusetts Broadband Institute in Westborough. S. Nelson has the form letter to be typed on

town letterhead and faxed to the MBI. He reported that there has been strong support of the measure by Berkshire towns.

9. Doreen Jewel addressed the Board as representative of Bucksteep Manor. She showed the Board a letter she had received from the Fire Chief, P. Mikaniewicz, stating that they are out of compliance with fire safety regulations regarding smoke detectors and alarms at the main lodge. D. Jewel said that they are trying to comply with electrical requirements, but have had delays in getting electricians to come out to the property. Now they have learned that they will have to install a hard-wired smoke detector system in the main lodge. This will take longer than the radar system that they were originally told would be acceptable. They have a wedding booked for this weekend and she asked the Board for dispensation to hold the event lacking the building inspector's and Fire Chief's approval. J. Huebner told her to confer with building inspector. These have been open issues since December. They cannot operate without a permit. If we do not revoke the license the town assumes liability. Mr. Sacco has spoken with P. Green. J. Huebner to consult counsel about wisdom of us forgiving license. The town will contact her if anything changes.
10. D. Parnell reported that he is finished with his work on the books for 2010 and we can close it out. We might have 2010 free cash before June. He has reviewed all with Sandy Brazee. He will start on cleaning up 2011 so that perhaps we can access cash faster.
11. Regarding the public record request, J. Nelson will mail copies of 2010 and 2011 selectmen's minutes out to Attorney Murphy this week.
12. J. Nelson reported a call from Climate Cooling on setting up a meeting to sign contract and schedule work on boiler replacement. J. Huebner asked J. Nelson to contact Climate to confirm meeting next Monday during the selectmen's regular session. R. Borgnis mentioned that we need to have the boiler room cleaned up before the work begins. J. Huebner was in agreement and will make inquiries this week
13. J. Huebner made a motion to put the siding and insulation project out to bid. We will solicit bids on the fiber cement siding, plus roof extension and insulation. S. Lennon seconded the motion. The motion passed unanimously. Bids will be opened June 9th at 8pm. Walk through should be scheduled for 5/23 at 1:00pm.
14. J. Huebner called for an executive session at 8:10 and asked everyone but the Board, V. Breen and administrative assistant to leave the room for a short time. The regular session of the select board resumed at 8:15 and attendees were re-admitted at that time.
15. R. Borgnis asked J. Nelson to contact the Parks Commission and let them know that B.Devanney wants to buy the playground slide for the Chimney Corners YMCA Camp.
16. K.Walls of the Conservation Commission committed to visit Cross Place/Lower Valley Road to inspect a dam breaching at that location reported by J. Nelson..
17. D. Fish reported that he had put down gravel at the nursing home and car access there is now possible.
18. T. Taylor submitted his letter of resignation, J. Huebner to discuss this with him, no vote was taken on his resignation
19. J. Huebner made a motion to adjourn at 8:25. S. Lennon seconded and the motion carried unanimously.

Approved: _____ Approved: _____ Approved: _____

Town of Washington Board of Selectmen May 23, 2011

1. J. Huebner called the meeting to order at 7:00 pm. J. Huebner, Mike Case present. J. Huebner recognized M. Case's election to the Washington Board of Selectmen and officially welcomed him.
2. J. Huebner made a motion to approve the minutes from May 16, 2011 as amended. M. Case seconded the motion. The Board voted unanimously to accept the minutes.
3. J. Huebner stated that he had asked P. Green, building inspector for the town, to inspect the property of C. Willis, owner of White Wolf trucking. P. Green gave report on his findings. After inspecting the worksite and observing operations there, he concluded that no native material is being removed from the site. C. Willis is hauling material onto the site, processing it and then delivering it to customers elsewhere. He screens earth to separate stones from loam. No other company's trucks are on the premises. White Wolf has 2 locations in Washington and P. Green inspected both. C. Willis plans to stop operations at # 600 and plant lawn. There have been no noise complaints. It is a secluded location. It is a substantial business at both locations. P. Green concludes that it is a home occupation, but our by-laws are vague. License requirements and any fines are unenforceable. To enforce, we must have a detailed, clear by-law written by an attorney.

P. Green reported that C. Willis has federal ID for mining. Federal agents do inspect regularly. State also regulates what he is doing. He has permit from state to operate. If movement of earth and stone was going on prior to his owning the site, should be allowed to continue. Board discussed possibly zoning for business. Planning Board will not give him a permit. Planning Board is not open to discussing C. Willis issues. J. Huebner will ask for joint meeting with planning board to discuss zoning issues. C. Willis was present at the meeting.

4. J. Huebner spoke to J. Lacey from Climate Heating & Cooling, the winning bidder on the boiler replacement project. J. Huebner made it clear that we must first remove from the boiler area several bags which may contain asbestos before work can be done. Lacey will bring in contractor to do clean-up. The contractor will give us an estimate on clean-up cost. J. Huebner and J. Lacey agreed that we can sign contract with the caveat that clean-up must be completed before work can begin. J. Lacey raised a question on the \$25K performance bond. How do we finance this? J. Huebner to run this by Melissa Provencher at BRPC for funding ideas. The town agreed to work with BRPC to have a contract ready for Climate to sign on May 25, the published closing date.
5. J. Huebner asked J. Nelson to write a letter to the Hinsdale Board of Selectmen reminding them to remit \$4500 to the Town of Washington for 2010-2011 snow removal. S. Brazee has requested this.
6. J. Huebner entered in the record receipt of \$50 from Dixon Daniels for septic installation permit and \$100 from Dominic Sacco for outdoor concert permit.
7. K. Sharp spoke on his complaint to the state unemployment board concerning his loss of employment at the transfer station. He cited the selectmen's minutes for Jan. 3, 2011. He claims that he did not voluntarily resign. He misunderstood J. Huebner's statement about needing a year for the town to give him a raise. He claimed that J. Huebner misled him intentionally. J. Huebner denied this allegation and said that he referred to the fiscal year, not the calendar year. K. Sharp asked for the dictation tape to be used at hearing next week. J. Nelson checked the tape file and no tape was found for the meeting on 1/3/11. J. Huebner stated that the minutes, not the tape, constitute the true public record and reflect an accurate record of the conversation. K. Sharp disagreed. J. Huebner declined K. Sharp's request to appear at a hearing next week.
8. E. Bond informed the select board that the new sign for the town park should be delivered next week. It

will be lockable.

9. Regarding the Assessor's office, J.Huebner reported that Tim Taylor has submitted his resignation as consultant assessor. T. Taylor was present and said that Sherri is competent to do the job. Mary Jarvie has also volunteered to help. She will have to take a week's course to really be an assessor. She can work as an assistant/administrator now. T.Taylor introduced Karen LaValee, an experienced assessor, to take over from him. This is an appointed position. She could be paid as a consultant. J. Huebner said that we will post the job online for an assessor certified by the MAAO. We need someone with experience in revaluation and title search. T. Taylor has maximized financial resources for town. He will stay through end of fiscal year. There was a brief discussion of the lots available for sale by the town at North Lake. J. Huebner agreed to consult town counsel about this.

10. J. Huebner moved to adjourn the meeting at 8:15. M. Case seconded and it was approved unanimously.

Approved: _____

Approved: _____

Approved: _____

Due to the Memorial Day Holiday there was no meeting of the Selectmen on 5/30/2011.

Town of Washington Board of Selectmen Meeting June 6, 2011

1. J. Huebner called the meeting to order at 6:59 p.m. Selectmen attending in addition to J. Huebner were S. Lennon and M. Case.
2. J. Huebner made a motion to accept the minutes from 5/23. S. Lennon seconded and the minutes were accepted unanimously and signed by all 3 selectmen.
3. Steve Nelson addressed the selectmen from the floor on the subject of Wired West and next steps for setting up the municipal lighting plant that the town approved at annual meeting. S. Nelson submitted to the board a form from Wired West asking them to appoint a Manager of the Municipal Light Plant (MLP). A motion was made, voted approved that S. Nelson should continue to represent the town under that title. J. Nelson was named as the alternate. It was also decided by the board to call the MLP the Washington Telecommunications Dept. The board instructed S. Nelson to ask the Town Clerk to file the signed MLP Declaration with the state Department of Public Utilities.
4. Mr. Savory of Middlefield addressed the town on a proposed sharing of brush cutting equipment under a state program sponsored by WMECO. He had already spoken to Selectmen in Peru, Windsor and Chesterfield. These towns and several others all decided to participate in the program. The equipment will rotate among the towns with each town using it for 2 weeks at a time. There is no charge to the town for this program. J. Huebner made a motion that the town participate. S. Lennon seconded and it was voted unanimously. J. Huebner signed the requisite forms and gave them to Mr. Savory who will communicate directly with D. Fish on scheduling the equipment usage.
5. Paul Greene next addressed the board on his recent inspection of Bucksteep and submitted his report. He commented that Bucksteep had made major improvements on the property and appeared to be working responsibly to meet the town's requirements.
6. The board took up a request from the state to designate the number of voting precincts for the town of Washington. It was decided to remain a one precinct town. The requisite form was signed by J. Huebner. J. Nelson to contact the state about any remaining requirements.
7. J. Huebner asked the board to consider the renewal of the town's contract with Constellation Energy. Comparing the current quote with the previous contract, a considerable decrease in the electric rate was noted. It was decided that the town would continue with Constellation and the contract was duly signed by J. Huebner. Contract signed for 2 years. J. Nelson to fax signed contract to Constellation as soon as possible to lock in the quoted low rate.
8. J. Huebner then moved that the board accept the resignation of Assessor Consultant T. Taylor. The motion was voted and agreed unanimously. To help the town find a replacement, T. Taylor had previously suggested that we place a job listing with the leading assessor web site managed by the Mass. Assessor's Association. J. Huebner reported that he had done this and asked J. Nelson to follow up with Karen Avalle and remind her to put in an application for the job. K. Avalle had been introduced to the board as a capable candidate at the 5/23 meeting by T. Taylor
9. D Fish was asked by J. Huebner to comment on the problems with last year's paving of Washington Mt. Rd. D. Fish explained that the plows caught the paving and effectively removed it. The defective paving was picked up and recycled. The subject of the recent flooding on Upper Valley Road was also reviewed by the board. J. Huebner stated that he had asked counsel to write to CSX regarding the

inappropriateness of their response to this flooding. He mentioned that former select board member R. Borgnis had sent a letter to DOT regarding the appropriateness of our procedures. Select Board was not informed of this or consulted in any way by R. Borgnis..

10. J. Huebner called on Phil Clark to present his findings on his inspection of culverts and bridges in town. On his inspection he visited up to 75 bridges and culverts and there are more to do. He stated that Cross Place Road's bridges are in the worst shape of any in town. They were last inspected 4 or 5 yrs ago. The steel plate span is still there on Cross Place. Foundation is crumbling. Phil toured these sites with D. Fish. To fix Cross Place we will have to build a short by-pass. We might have to use abutter's land to build a temporary road. L. Larson mentioned that this would be Pete Goucher's land. Cross Place Rd. is complicated due to wetlands provisions on cleaning outlets and culverts. J. Huebner stated that Phil's detailed inspection would be very helpful for our planning and that it satisfied the Conservation Commission's request for a more formal plan for maintaining culverts. Continuing his verbal report, Phil stated that Johnson Hill Rd is good now. But if those culverts get plugged it will create a big washout. Need to be routinely kept clear of debris. D. Fish asked him to set his priorities. Phil stated again that for bridges, Cross Place is # 1. For culvert work, the Upper Valley Road culvert is #1. It is in an ECAC area. It impacts 2 wetland areas – upstream and downstream. Draining may actually change the wetlands if we drain too fast. Phil said that in order to deal with these wetland issues in town we will have to be able to prove that an emergency situation exists. The fact that on Cross Place there are no alternative access routes would create an emergency in the eyes of the state. He will write report for us. It will give us benchmarks of condition. For Cross Place Road we will need to come up with a rough budget for repairs. He will help with this budget so that the town can apply for funding.
11. J. Huebner reported that he will be on a phone interview with the state next week regarding K. Sharp's claim of wrongful dismissal. S. Lennon also asked to be on the call.
12. Lillian Fox was in attendance and addressed the board to respond to their inquiry about her interest in serving on any of the town committees. She thanked the board but stated that she is not interested.
13. John Love asked to see the housing inspector. J. Huebner informed him that P. Greene was no longer in attendance at the meeting and gave him P. Green's hours. J. Love told the board that P. Greene had given him building information for Great Barrington, not Washington. He wants to move a garage from the back of his property up to next to his house. E. Bond said he will have to get a plot plan first. He suggested that such a plan might be on file at town hall and suggested he consult A. Mikaniewicz..
14. Michelle Lampro presented the board with \$121.00 in transfer station receipts. J. Huebner recorded receipt of the following: Chapel Committee \$ 27.50; \$500 rent from Head Start; \$1045 from building inspector for permits; \$150 for fire permits. J. Huebner suggested that M. Lampro see S. Brazee regarding a grant for \$3000 for transfer station improvements.
15. J. Huebner asked D. Fish to contact Ron Ellsworth to get the generator repair done.
16. J. Huebner reported that the town received an estimate on the cost of the boiler room asbestos cleanup from Climate Cooling & Heating of Pittsfield, the winner of the boiler bid. The cost is \$8575.00. Climate will subcontract this work and manage the process. The subject of needing to get a second estimate was raised. Both D. Fish and E. Bond knew another Asbestos contractor. S. Lennon also offered to get quotes from 2 additional asbestos contractors. J. Huebner asked them to look into this, but also stated that time was short and it might be to our advantage, from a communication perspective, to have Climate go ahead with this work.
17. J. Huebner reported that the pre- bid conference and inspection for the siding and insulation work had taken place on June 2. Only one contractor had shown up. BRPC was in attendance and said that they will request an extension in timing and scope of work. This work will come out of the grant money that

also covers the cost of the new boiler. J. Huebner expressed concern about whether we will have enough money left to cover the building envelope costs.

18. J. Huebner reported that he had attended a meeting at the BRPC about the regionalization of some BOH functions. We have signed an initial agreement. We will decide what functions we want to outsource. This will be reviewed at the next BOH meeting
19. J. Huebner also announced that Head Start will move to the Becket Washington School. We will need to delegate someone to oversee their move out of town hall..
20. J. Huebner will ask town counsel to write a letter to the City of Pittsfield about the overdue payment of our stumpage fees.
21. Open Action Items were reviewed from the past meeting.
22. V. Bird addressed the board about her meeting at Bucksteep with Doreen Jewell. She reviewed the previously identified water contamination problem with Doreen. They will need a new well to address these contamination problems and to provide adequate supply for the property's needs. . Bucksteep will need permits for food events and for 2 outdoor music concert events. She will inspect for the food safety regulations. We will need to get a pool inspector.
23. D. Spencer announced that Special town meeting will be held on June 27th. S. Connors gave the Board the warrant. J.Huebner moved that the warrant as written for June 27 be accepted. The motion was voted and passed unanimously.
24. J.Huebner made a motion to adjourn the selectmen's meeting at 8:23 pm. It was voted and accepted unanimously.

Approved: _____

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Approved: _____

Town of Washington Board of Selectmen Meeting June 13, 2011

1. J. Huebner called the meeting to order at 6:59 p.m. Selectman attending in addition to J. Huebner was S. Lennon. Selectman M. Case was attending CBRSD meeting in Dalton.
2. J. Huebner made a motion to accept the minutes from 6/6. S. Lennon seconded and the minutes were accepted unanimously and signed.
3. Washington resident Dora Filanowska addressed the Board on the subject of handicapped access to the building. J. Huebner said that right now the town has no funds to retrofit for handicapped access. We are working through the details of grant-funded energy improvements this summer. J. Huebner asked her for a list of what improvements will be needed to ensure handicapped access. The selectmen need that list to take to the voters for funding. She announced that she is a new Justice of the Peace for Washington. The Board congratulated her.
4. J. Huebner stated for the record that K. Sharp missed his phone appointment with the Board and the Mass. Unemployment investigator. K. Sharp stated that the fault was with Unemployment. He did not receive a call at the appointed hour. The call has been re-scheduled for June 30 at 2:00 pm. J. Huebner agreed to be available. K. Sharp also stated that he believes the town erred in advertising the old playground equipment in the Country Journal. K. Sharp thinks that paper does not serve our town and that no one reads it. J. Huebner stated that we have received no bids for the equipment and that the only interested party has bowed out. He asked the floor if we should extend the bidding or not. D. Fish voiced interest in submitting a bid. He later did so. The bid was unsealed in open meeting. J. Huebner announced the bid of \$25 for the equipment to be removed from town property including the concrete footings with the land to be graded and returned to lawn. D. Fish agreed to these requirements. J. Huebner made a motion to accept the bid, it was seconded by S. Lennon, no objection being heard from the floor, the bid was accepted by the Board..
5. J. Huebner spoke on the subject of the upcoming Fun Fair scheduled for the town park on June 25. He thanked the Park Commission for their hard work on this family-oriented event, now in its 5th year. He reviewed the planned activities and stressed the importance of selling raffle tickets to cover the town's costs.
6. Don DeAngelus, former Board of Health (BOH) inspector, was recognized from the floor by J. Huebner. J. Huebner asked him to discuss his experience with the planning board regarding local businesses as he was also on that board. D. DeAngelus said that he held meetings with C. Willis and E. Lampron while on the board. He investigated their business operations. J. Huebner stated that in the opinion of the town's present building inspector, P. Greene, we have no basis for any action against these businesses. P. Greene had also investigated them. D. DeAngelus thinks the Planning Board is dysfunctional. The selectmen undermine the BOH in terms of permitting. He believes that the selectmen tell people they don't need to be licensed. He approached C. Willis a licensing concern regarding Porta-Pottys. Tom was able to grant a license for the Porta- Pottys, but C. Willis believed he did not need one. D. DeAngelus said that he never made a complaint about anyone. He feels that these problems with licensing all stem from the inaction of the Planning Board and the selectmen. He claimed that there is a 21 page book of by-laws that apply to these licensing situations. J. Huebner asked him for a copy as no one has seen such extensive regulations. J. Huebner said that we need a list of all town businesses. Tom believes that there should be business regulation in town He stated that Porta-Pottys and garbage are a BOH issue, not the building inspector's. He also stated that he thought unlicensed septic inspectors are working in town. D. DeAngelus stated that M. Wiley, Chair of the Planning Board does not allow votes on any issues. Does not let people express opinions. J. Huebner asked why the Board did not elect a new Chairman. D. DeAngelus said the M. Wiley told him that he had no right to go over her head to the

selectmen. JH asked him to produce those 20 pages of by-laws so that we can see what sort of licensing we can enforce. We need to protect the property value of the abutters while balancing that with the interests of legitimate businesses..

D. DeAngelus said that the bylaws do not fit the current situation. J.Huebner said that right now we do not have any way to take action. J. Huebner said that he will ask V. Bird to look into septic and portapotty business. D. DeAngelus said that the town's problems are systemic.

M. Burke, newly elected to the Planning Board, asked where the licenses are. He is a trucker and landscaper. He does not know where to get licenses.

K. Walls suggested that we see how other towns handle the licensing of businesses. He is also a member of the Planning Board and stated his determination to get some changes made there.

7. For the record, J. Huebner reported the following monies received by the Board: \$25 Commercial Services: Kurtz, Inc. \$25 ; Geo Apkin \$1252.80; \$35 George Van Zandt.
8. Regarding the task of filling the vacancy left by T. Taylor's resignation as Assessor Consultant, J. Hueber announced that we have a second applicant. Our first applicant, Karen Avelle, was present at the meeting. J.Huebner stated that we will have a formal process for interviewing the two candidates. J. Huebner asked D. Spencer to sit in on the interviews. We will try to schedule the interviews for one evening next week. J. Nelson to schedule these.
9. V.Breen announced that we have 2 people on trash pickup as volunteers in lieu of a \$5000 fine for littering in a watershed area. He apprehended these 2 people on Washington Mt. Road. V. Breen also reported that he has been in discussions with Becket about school transport for the fall. Becket will pay 2/3 of the total cost of providing student transport this next school year. He said that we may have a problem with transport to No. Adams. He proposed a single pick up point to save transit time and to save on gas. This maybe a solution. The Taconic and McCann's trips will be simpler. He will pick up the students at 6:00 am. This will be 7 hours per day of driving. V. Breen wants to be paid by Becket more frequently than twice a year. Four times a year is better. He will try to set up schedule.
10. J. Huebner asked V. Breen about the new professional employee reappointment process which he is beginning. V. Breen did fill out the new evaluation form. J. Huebner asked him his opinion of the form and V. Breen expressed approval. J. Huebner then did a public review of V.Breen. The review was strongly positive. J.Huebner stated that he will re-appoint V. Breen to all of his town posts and thanked him for his loyal service.
11. J. Huebner next spoke to D. Fish about a letter received from Lorraine Deane. She complains about the poor quality of road work over last winter. She claims the Highway Dept. dug out her lawn and left debris that caused flooding of her driveway in the spring. They also left a large hole at bottom of her driveway. She believes that the Highway crew should only be allowed to do culverts and shoulders. D. Fish to address her complaints directly.
12. J.Huebner stated that he has received the yearly operating plan from CSX. He gave D. Fish a copy of the plan. The plan contained additional information about the herbicide program and contractor. Brush control along the tracks is a big issue. The documentation does not specify what herbicides they will use. They will cut brush on Lower Valley Road at the grade crossing. D.Fish asked if the selectboard had heard from CSX regarding the plugged pipe. J.Huebner replied that he asked town counsel to write letter to CSX about the failure of their responsibility in this matter. K Walls said that he had walked the tracks where CSX indicated they will spray. D.Spencer said a lot of this spray is deadly and that we should inquire what is going to be used.

13. J. Huebner contacted Dave Davies of the Mass. Dept of Local Services about the integrated software package being developed for municipalities. We want to start the transition to new software before next fiscal yr. with this free software if possible. Mr. Davies will keep us in mind. If they can get a grant they will help.
14. J. Huebner reported news from MEMA that funds may be disbursed by 28th June. J. Huebner took paperwork to Dan and Sandy.
15. D. Spencer asked for status of stumpage fees. J. Nelson reported writing letter on stumpage payment to Pittsfield treasurer. J. Huebner will take this up again at 6/27 meeting.
16. J. Huebner reported on a state program offering low or no-interest loans to residents caring for handicapped relatives who need to make home modifications.
17. J. Huebner received information from Berkshire Health Systems regarding a local high blood pressure screening program. There will be a 6/24 start up meeting with more information to come.
18. R. Borgnis stated that Washington has met its challenge in the Neighbor to Neighbor program again this year.
19. S. Lennon reported that he had tried to contact four additional asbestos contractors but had no response from them regarding quoting on our asbestos removal project. J. Huebner citing the time constraints under our grant, moved to approve Climate for this work. S. Lennon seconded and the motion was passed.
20. J. Huebner reported some findings from the state census data. Washington residents are a bit older on average, better educated, higher % of people working, higher than average income.
21. Carole Kennedy asked if we have some sort of emergency warning system. V. Breen said our system is the reverse 911 system. He said that this is one of the best reverse 911 systems in the state. We do not have any tornado warning. V. Breen agreed to write up an explanation of how the system works for the Tracks.
22. J. Huebner reported that progress is being made on regionalizing the services of some professional agents to the towns in Berkshire County. An intermunicipal agreement for shared health agent services is being planned. V. Bird went to meeting on Thursday. At the next BOH meeting we will decide what services we will want. Not sure yet how it will benefit us. It has to be at least revenue neutral.
23. J. Huebner reported an extension of the bid opening to June 27 for the siding and insulation work. We have an amended bid package reflecting this date. Our two bidders have been notified. New dates for boiler installation have been asked for. New date for insulation installation was also requested. We now have to the end of July for the boiler. We have to sign revised agreement with BRPC. We will retain a professional architect for the siding and insulation. We must pay an additional \$2000 for this.
24. J. Huebner reported that Bucksteep is still an issue. V. Bird has reported that their well is inadequate for their property and for planned events. They will need a new well by July.
25. J. Huebner reported receiving unemployment forms for Cindy Taylor. There must be some confusion because the Board is pleased with her work as janitor and will not discharge her. J. Nelson to speak with her to clarify both the Board's and her positions.
26. J. Huebner asked J. Nelson for update on public record request from Attorney Murphy. J. Nelson reported that we are being responsive. Attorney Murphy has informed her that he will let her know if he

requires any further information. J. Nelson to prepare invoice to date on this request.

27. J. Huebner moved to adjourn at 9:12 pm. S. Lennon seconded the motion and the vote to adjourn was unanimous.

Approved: _____

Approved: _____

Town of Washington Selectmen's Meeting – June 20, 2011

1. J. Huebner called the meeting to order at 7:15 p.m. M. Case and J. Huebner attending for the Board.
2. J. Huebner made a motion to approve the minutes from June 13. M. Case seconded and the minutes were accepted unanimously and signed.
3. J. Huebner reported that the town had received an inquiry about the generator at the nursing home. The inquiry came from a former Washington resident who may be interested in buying the generator. No action was taken on this as it remains unclear what the town will do with the property. J. Huebner asked Rose Borgnis about status of the tank removal from the property. R. Borgnis replied that the tank had been removed successfully. We should have results from testing the tank contents in 2 weeks. No obvious pollution was observed at the time the tank was removed.
4. K. Walls inquired about V. Breen's stay in the hospital. J. Huebner reported that he will be discharged soon. His condition is not life threatening.
5. J. Huebner reported for the record that the following monies had been received by the Board: \$25.00 rec'd for trench permit on Lovers Lane; \$50.00 rec'd from V. Bird for Title 5 inspection on Frost Road; \$25.00 rec'd from D. Fish for playground equipment; \$30.00 rec'd from Chapel Commission for bottles and cans.
6. D. Fish reported that he had surveyed the snow plow and flood damage on Upper Valley Road. He agreed with Mrs. Darcy that the town plow had damaged her stone wall and he agreed to repair the wall. Regarding water damage to her property from the flooding, D. Fish said that water runs across road past her house and freezes. He said that the water needs to be re-directed into a catch basin close by. Water also runs into her basement off the big hill above her home. It freezes in her driveway. D. Fish recommended putting in a pipe underground to direct water into the catch basin. She had tried to get a French drain installed. She also needs a sump in her basement to catch the water there. D. Fish said that the best solution would be to use a French drain to keep the water out of the house entirely. Ledge is a problem at her location. D. Fish said that he will talk to her contractor and schedule her wall repair after the drain work is completed. Mrs. Darcy needs to coordinate with the town plan on the wall repair. D. Fish also reported another snow-related issue at Hartwood Road where the Beemer's plow is blocking drainage by where they push the snow.
7. D. Fish asked the board for guidance in the matter of guard rail repair. He has been approached by a company which wants him to sign a claim form so that they can collect insurance money when they fix damaged guard rails. The claim would be made by the repairer over the town's signature. D. Fish felt that is was misleading. The Board agreed. JH said that the town would not agree to sign off on the repairs this way. Town will endorse the repair company's effort but we will not make an insurance claim for them. The repair company is Bartlett out of Plymouth Mass. D. Fish will communicate the board's decision to Bartlett.
8. J. Huebner reported that Carol Kennedy has complained about trees and tall brush creating a hazard at the top of Frost Road. They block drivers' view. D. Fish agreed to clear this hazard.
9. J. Huebner stated that town Counsel still has not written letter about flood damage to CSX. Taking advantage of this delay, we will add major road damage to our complaint about Upper Valley Rd.
10. M. Lampro has started handing out resident trash stickers at the transfer station. She reported that the nursing home culvert has re-flooded. J. Huebner stated that we need to have safe access for vehicles, so we must replace or fix culvert. D. Fish has new pipe on hand to replace culvert if he gets approval. He needs to file a Notice of Intent. He has hay bales ready to go. J. Huebner asked D. Fish to write up report on what he plans to do. He needs the details of pipe size. D. Fish said that he will replace like to like 18" corrugated pipe. M. Lampro will get form examples for him to use and will help with filing.
11. D. Fish reported that he had moved the town hall flag. He still needs to get the new pole put up at the Chapel. He bought a telescoping pole. He is clearing out sumac around the chapel pole site.
12. J. Huebner reported two separate credits of \$600 and \$54 from MIIA insurance. We will request a check from them rather than have them retain the money on account.
13. Sean Connor asked the Board about Eden Glen Dam and Woody's Pond breaching. J. Huebner reported that Mark Stinson of Mass. DEP has not yet responded. We will review this on 7/11 at the next Board of Health meeting. R. Borgnis commented on the Eden Glen dam saying that we don't have the needed

- gasket or permitting done. She reminded the Board that we do not know if we have a grant yet to cover the cost of this work. What we can do now is to write a Notice of Intent to do annual cleaning. D. Fish observed that Phil Clark will know all the specs on this. We have the dam gate, but do not have a seal. S. Connor mentioned that we will need to do some work to the inside wall before installing the gate. The Board agreed that we need a professional to do installation. First we have to find funding somewhere.
14. J. Huebner reported that the town has received the annual bill from Sheriff Bowler. The payable is \$ 7314.65. This item was approved at ATM and we are ready to pay it now this fiscal year.
 15. J. Huebner asked K.Walls about the Planning Board meeting last week. K. Walls reported that Brian from BRPC was there to review photovoltaic usage rules. An installation license is needed. All installers need to get a state license.
 16. D. Spenser asked the Board about FEMA forms. J. Huebner had these at hand and gave the paperwork to him. J. Huebner will put FEMA on the next Capital meeting agenda.
 17. J. Huebner confirmed that the start of asbestos abatement will be Monday 6/27.
 18. J. Huebner reported that he and D. Spenser had interviewed two applicants for the Assessor's Consultant job, as listed on this week's agenda. M. Case joined them after the interviews were done. He did not participate in the interviewing process. The Board voted to hire Karen Avelle of Hinsdale due to her greater experience and immediate availability.
 19. Dan Parnell next appeared before the Board. J. Huebner stated that the Board will endorse him for re-appointment. He thanked D. Parnell for taking time to fill out the re-appointment form. D. Parnell has put in many hours bringing the system up to date. The Board will recommend a one-time payment of \$3000.00 to Dan for his work on the accounting system for correcting all 2010 entries. Voting on this will be deferred. D. Parnell said that there are still problems with the Vadar software. He asked if we want to be reporting with 1099's. Technically we should be doing this. Also the Chart of Accounts needs to be re-written. The coding is not set up right. Funds are co-mingled now. Dan would like UNIS training to do this right. He recommended that we re-design the warrant process. We can take advantage of discounts we can get if we pay more promptly.
 20. J. Huebner reported that Bucksteep has informed V. Bird that they have a second well. They have asked if they can use this instead of drilling another well. V. Bird said we will have to test the second well. J. Huebner made a motion to support Val's recommendation with her provisos about testing for purity and flow rate. M. Case seconded and the vote was passed unanimously. We will get her recommendations after testing.
 21. J.Huebner read his recommendations for town appointments and motioned for approval. Since Mike Case wanted to discuss why some appointments were not being made, J. Huebner made an interim motion to exempt the Conservation Commission from discussion for now. M. Case seconded and the motion carried. R. Borgnis asked about the Chapel Commission and reminded the Board that there needs to be a selectman on this Commission. After discussion, motion and vote, S. Lennon was added to the Chapel Commission. The Parks Commission still needs another member since, according to Rose, Tiffany Willis wants to resign. The Board will consult with other Parks Commissions members before making the last appointment. R. Borgnis presented a copy of the relevant statute that Constable appointments must be discussed with police chief and others. The Board rescinded J. Hostetter's appointment until this discussion can be held. M. Case added that the Constables' main duty is posting warrants and delivering them. Returning to the Conservation Commission J. Huebner elaborated on his reasons for wanting to replace the majority: he had no dealings with them before he joined the selectmen. When he attended his first meeting of the Conservation Commission he was treated very badly. Their comments to him were insulting. In a series of emails the ConComm Chair said she had no respect for Jim and all but called him a liar.. J. Huebner subsequently questioned other residents on the subject of the Conservation Commission and learned that at least 4 others had experienced similar treatment. The Chair of the ConComm made demeaning and insulting remarks to our highway superintendent during a selectmen's meeting. There has been continuing dissent and disagreement among ConComm members during selectmen's meetings. In J. Huebner's opinion the final straw was the questionable breaching of the dam behind Woody's. J. Huebner made a motion to appoint the very qualified Phil Clark as well as Mark Newton and Shaun Lennon. M. Case seconded and the vote passed. K. Walls and M. Lampro will continue their membership on the ConComm.

22. R.Borgnis asked about the Zoning Board of Appeals. J. Huebner said the current members had been re-appointed. R. Borgnis remarked that the Emma C. Bailey Committee needs 5 people. J. Huebner said 5 had been appointed. Current Legal Counsel Jeremia Pollard will continue in that post. Mr. Deloye was not reappointed as police officer pending investigation of whether we do in fact need two. R. Borgnis asked about the Regional Housing Authority. J. Huebner replied that the Head of the RHA had never heard of Rose, although she is listed as a delegate to RHA on the town's list of appointed and elected officials. Dick Grillon is on the Board of the RHA, but it is not town's role to make an appointment. R. Borgnis raised a question about Craig Willis and naming him as a Special Town Employee. J. Huebner tabled discussion of this question until next week.
23. J.Huebner voted to adjourn the meeting at 9:04. M.Case seconded and the meeting was adjourned.

Approved: _____

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