

Meeting of the Washington Board of Selectmen at the Washington Town Hall

July 11, 2016

1. J. Huebner called the meeting to order at 7:00 pm. Attending for the Board were J. Huebner, M. Case and T. Drugmand.
2. After leading the meeting in the Pledge of Allegiance, J. Huebner made a motion to accept the minutes from June 27, 2016. M. Case seconded the motion and the vote to accept the minutes was unanimous.
3. Ed Bond told the Select Board that painting and repairs to the Old Town Hall have cost more than the original estimate. The total bill will be about \$13,000 - \$14,000. The Finance Committee will cover it in the year end transfers. The exterior of the building had not been painted in 11 years. A large amount of primer was required to prepare the surface. All of the windows were replaced and new trim was installed and painted inside and out. All of the windows now have screens. The building will need some cosmetic work inside. E. Bond will write an update on the work done to and condition of all town buildings. The Board of Selectmen thanked him for his excellent work repairing and maintaining our Town buildings. The Board will plan a dedication ceremony for the refurbished Old Town Hall at the Sons and Daughters gathering in September. E. Bond requested a 30 MPH sign for Frost Road between Rt. 8 and his home.
4. Mr. Grossman of Lovers Lane Road asked the Select Board if Eversource could legally charge a resident who is building a new home near him for installing the poles needed to bring electricity to that person's home. The Board recommended that the new resident call the Public Service Commission.

5. On July 30th Summit Hill Campground will hold its annual car show. The Board sent a letter on 8/3/15 to Tom Delaney informing him that he will not be given a permit for the event unless he hires 2 policemen to manage traffic. He will be responsible for paying the officers.
6. The Highway Department reported that West Branch Road is in good shape. The new gravel surface should extend right down to the 4 corners. It should be possible shortly to drive from West Branch Road all of the way to Woods Pond. The Department received permission from the land owner to park some Town equipment on Washington Mountain Road for one night. They are working with the contractors on a timetable for the culvert construction on Cross Place Road and the paving on Blotz Road. The Town has received notice from DOT that the cost of reconstructing Summit Hill bridge will be \$300,000 less than the original estimate. The new estimate for the project is \$1.2 million. The highway department recently purchased a number of new tools needed to maintain equipment.
7. P. Clark expects to be at DOT in Boston soon settling some remaining questions on Eden Glen. With DOT's cooperation, he still estimates completion before the end of the year. He will inform them that we will be using the existing abutments for Middlefield Road bridge. He requested contact information for the Cross Place and Blotz contractors.
8. J. Huebner made a motion that the Select Board accept the Washington Annual Report he wrote for FY 2016 (July 2015 to June 2016). This comprehensive document will appear in next Spring's Annual Report of the Town. M. Case seconded the motion and the report was accepted unanimously.
9. Permits for Becket Beach have not been given out for some time. They will be available again and are required for beach access. They will be available from Michelle Lampro at the Transfer Station, Allison Mikaniewicz in the Clerk's office at Town Hall and from Jodi Hostetter Administrative Assistant

at Town Hall. There will be signage at Town Hall and the Transfer Station reminding people to pick up a sticker. They are available to second home owners as well as full time residents.

10. The solar array builder Syncarpa contacted J.Huebner again about the Town's interest in signing up for solar electric service. They require that the Town sign a non-disclosure agreement to participate. J. Huebner reminded them again that a Town cannot sign such an agreement. He may discuss this further with Town Counsel.
11. The Board began a review of Executive Session files. They will review among themselves only a few of these confidential files at Select Board meetings over the next few weeks. At the close of tonight's review session they agreed to release just 2 files from confidentiality. These are the Aulisio files from 11/25/10 and those from 2/7/11. They also decided that the 5/16/11 minutes also pertaining to Aulisio will not be released. M. Case suggested that in the future we seal the supporting documents separately from the executive session minutes.
12. J. Huebner made a motion to sign the Vadar municipal accounting software contract for another 3 years. T. Drugmand seconded and the motion to sign was unanimous. The alternative municipal software program supposedly in development by a consulting group with a state grant is still not ready.
13. Our delegate to WiredWest, S. Nelson, reported that he and K. Lew are making steady progress fulfilling the document requests of MBI as part of their qualifying process. To take part in the upcoming pole survey work we have to send in our Verizon/Eversource pole attachment request and need a primary contact at Town Hall. J. Huebner said that contact should be the Select Board. Verizon will charge a \$425 fee for filing the form. We will also need a surety bond. S. Nelson was asked to meet with G. Grogan to put this in place. We also need written confirmation from MBI that they will be covering all of these pole survey costs.

14. J. Hostetter confirmed that she has not received a permit request from Tom Delaney yet for the car show. She will pick up the beach stickers from Becket and put a notice in Tracks that they are available. The Board asked her to put out sandwich boards at the Transfer Station and Town Hall announcing the availability of the beach stickers. She reported that she has personnel evaluation forms from all except D. Parnell and Cindy Taylor. She mentioned an ongoing problem with the Board of Health (BOH) application process. Some BOH forms still require her signature. The shredding is almost finished. She attended an initial Emma Bailey Scholarship Fund meeting today. J. Huebner asked her to scan and send him the Fund's foundation document so that he can meet with Town Counsel to discuss our options for rebuilding the cash reserve. T. Drugmand pointed out that some updating is needed on the Town web site. J. Hostetter agreed to get to work on that. She told the Board that she will be on vacation next week.

15. J. Huebner nominated Chief Breen to continue as our official Animal Officer. M. Case seconded and the vote to nominate Chief Breen was unanimous.

16. D. Rosier from Middlefield Road approached the Board with a specific septic related question. The Board instructed him to speak with the Building Inspector.

17. J. Huebner briefly mentioned the following items:

- a. BRPC has requested an alternate delegate from Washington. M. Wiley is the principal delegate.
- b. Westfield Wild & Scenic June meeting minutes posted.
- c. J. Nelson to ask Historical Commission if the new Veterans' Memorial can be installed on the Old Common.

- d. The Finance Committee presented end of year financial housekeeping including transfers and reclassifying to cover unexpected shortfalls (medical insurance) and overruns (bulding maintenance).
- e. The Conservation Committee needs one more member.
- f. There is no word from the Division of Ecological Restoration about our dam removal proposal.
- g. A section of pipeline will be constructed through Otis State Forest.

18. J. Huebner made a motion to adjourn the meeting at 9:00 pm. M. Case seconded and the motion passed unanimously.

Accepted: _____ Date: _____

Accepted: _____

Accepted: _____

Respectfully submitted,
Jan Nelson