

# Town of Washington Selectmen Minutes

January 03, 2011

1. J. Huebner called the meeting to order at 7:00. J. Huebner and R. Borgnis present.
2. J. Huebner motioned to accept the minutes of December 27, 2010. R. Borgnis seconded. Motion passed unanimously.
3. J. Huebner entered into record receipt of \$9,290.76 from Bucksteep Manor for back taxes and licenses.
4. R. Borgnis entered into record receipt of \$40.00 dollars from the Chapel Commission collection of bottles and cans.
5. R. Borgnis entered into record receipt of \$120.00 from the Building Inspector.
6. K. Sharp reminded the Board of his request to have the collection of bottles and cans at the transfer station by St. Andrews Chapel discontinue beginning in January using the returnables to improve the Transfer Station. The Board discussed the topic and options with K. Sharp suggesting he attend the next Chapel Commission meeting to address his concerns.
7. T. Taylor, Consultant to the Board of Assessors scheduled a 7:30 time slot on the January 10<sup>th</sup> agenda.
8. K. Sharp asked the Board about the previous talked about the increase in pay. The Board reminded K Sharp that annual raises are done after the budget is approved at the beginning of the fiscal year. K. Sharp informed the Board that his last day at the Transfer Station would be January 29<sup>th</sup>. The Board discussed the issue and asked him to take the next couple of weeks to reconsider.
9. R. Spencer verified with the Board transfer of \$1,200.00 from the short term interest account to new account Veterans Agent Expense Account. J. Hostetter to add an article to the January 24<sup>th</sup> Special Town Meeting. R. Spencer researched the creation of a new account during the fiscal year and didn't find any language preventing it. The Board scheduled a Capital Asset meeting for next Monday. J. Huebner will send out the agenda.
10. R. Spencer recapped his conversation with the Becket Athenaeum regarding the library grant money, which is expected to be received between the second and third quarter. R. Spencer and D. Parnell both believe since the Athenaeum did all the work to certify the Town and apply for the grant that they should receive the funds this year. The Board agreed.
11. K. Walls asked the Board if the 2011 tax rate was finalized. A Classification Hearing is scheduled for next week.
12. K. Walls reported on his conversation regarding breaching permits with the Mass Wildlife. The Board of Health is the issuing authority within the Town. Once a permit is issued it is then sent to the Conservation Commission for approval. The Board discussed with D. Fish, K. Walls and L. Peltier the necessity of a breaching permit for Cross Place Road, trapping and beaver deceiver maintenance along with the current order of conditions coverage and the necessity for an amendment to cover all maintenance required for the year. D. Fish will contact Foursight to discuss the Highway Department's needs and request an amended notice of intent. The Board will add the breaching permit to the Board of Health agenda. K. Walls to visit the site and attend the BOH meeting.
13. P. Mikaniewicz informed the Board that the alarm company will have to reset the alarm and that the Becket Fire Department did not receive a new key to the Town Hall when the locks were changed. V. Breen to give them an alarm key card and key. J. Huebner will ask V. Breen to verify that the BFD has keys to all of the Towns buildings. P. Mikaniewicz also informed the Board that he had to shut off the circulation pump on the boiler as it was making noise and according to RJ Peltier, if the proper procedure was not followed that could have caused the boiler startup blow back. The Board discussed the blow back with D. Fish, P. Mikaniewicz and J. Hostetter, who was present during startup. The Board asked L. Peltier to ask RJ Peltier to take a look at the boiler.
14. The Board reported that the RFP for the new boiler will be posted on January 19<sup>th</sup>. The pre-bid conference will be scheduled for the 27<sup>th</sup> with the bid opening at 8:00 on February 7<sup>th</sup>. R. Borgnis reported that she sent a copy of the RFP to RJ. Peltier for terminology accuracy.
15. The Board discussed with R. Spencer, D. Fish, L. Peltier and L. Larson propane suppliers and possibly changing propane supplier as this is the second time the Town Hall ran out of propane. R. Borgnis will gather the Town's annual cost for propane usage.

16. K. Walls gave an update on prior Selectmen's, Bill Cawley's condition.
17. J. Huebner confirmed with J. Hostetter the mailing of the USDA Compliance package.
18. R. Borgnis informed J. Hostetter that she had bill the incorrect amount on an installer permit.
19. J. Huebner entered into record that the Town's attorney in the Aulisio lawsuit filed a motion to dismiss for both case.
20. The Board discussed with L. Peltier contacting DEP Circuit Rider and DOT regarding their invitation to meet with the Board and Highway Department. J. Huebner asked L. Peltier to email the contact information and he will let her know when the visit is scheduled.
21. J. Huebner entered into record receipt of \$405.00 from the Electrical Inspector and the Board will approve payment of \$350.00.
22. J. Huebner entered into record receipt of \$50.00 from Health Agent V. Bird for a well site permit.
23. The Board discussed with R. Spencer Accounting Software and D. Parnell's progress with the VADAR package.
24. The Board discussed with R. Spencer the Conflict of Interest Law Online Training Program. J. Huebner completed the training and delivered the completion certificate to A. Mikaniewicz and acknowledgement of receipt to J. Hostetter.
25. The Board discussed the stumpage fees action item with R. Spencer. R. Borgnis is waiting for the forester to complete his analysis.
26. V. Breen asked the Board if the Town wants to file a claim for the cost of replacing two wood guardrail posts on Washington Mountain Road that were damage during a motor vehicle accident. V. Breen will call the insurance company to make the request.
27. The Board discussed the MIIA Employee Assistant Grant.
28. J. Huebner motioned to adjourn at 8:32. . Borgnis seconded. Motion was passed unanimously.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Approved: \_\_\_\_\_