

Town Of Washington Selectmen's Meeting 11/01/2010

1. J. Huebner called the meeting to order at 7:00. J. Huebner and R. Borgnis present.
2. R. Borgnis entered into record receipt of \$90.00 from Head Start. \$45.00 for license renewal and \$45.00 for cafeteria inspection.
3. R. Borgnis entered into record receipt of \$50.00 from fees collected at the Transfer Station.
4. D. Fish reported to the Board that he has not received the beaver trapping permits . K. Walls reported that L. Peltier had visited all sites and determined that not all sites need beaver control measures and would like D. Fish to discuss certain locations with the Conservation Commission.
- J. Huebner to setup a joint meeting. **Action Item**
5. D. Fish asked about the garage door repair schedule. R. Borgnis wrote up the REF for the BRPC and anticipates invitation to bid announcement in a couple weeks. **Action Item**
6. The Board requested that all grant monies received by the town appear in the Annual Town Report. J. Hostetter to request information from Treasurer. **Action Item**
7. D. Fish informed the Board that the Highway Department attended a two stroke engine course today. The instructor would like to have another training course at the town garage next spring.
8. The Board discussed along with D. Fish and R. Spencer the progression of the paperwork submission regarding the accident at the town garage as well as the appeal process. D. Fish provided both fax and hard copy of the accident report to S. Brazee. Board asked D. Fish to verify S. Brazee has all required information and get insurance contact information for potential appeal of fault decision.
9. D. Fish informed the Board that next Monday will the third out of four day course for Management 101.
10. The Board mentioned the conversation that he and S. Brazee had with new hire D. Parnell regarding salary vs. hourly compensation confusion. J. Huebner to attempt resolution on Tuesday.
11. The Board review action items from October 18th and 25th.
12. The Board discussed with the Assessors his review of the US Census Bureau map outlining the town. It was determined the map was correct. Huebner completed the 2010 Boundary Validation report. J. Hostetter to mail.
13. J. Huebner motioned that the responsibility of paying insurance bills, process insurance claims and obtaining the required insurance coverage to the Treasure. R. Borgnis motioned to remove serves as benefits administrator for the town, with regard to worker's compensation and property/casualty claims: oversees administration of town insurance policies from the administrative assistant essential functions and transfer to the treasurer's job description. J. Huebner seconded. Motioned passed unanimously.
14. The Board discussed the performance review procedure for J. Hostetter. J. Huebner to consult town counsel regarding opening meeting law.
15. J. Huebner informed the Board he received material from M. Wiley but has not yet set a date for joint meeting with Planning Board. **Action Item**
16. Selectmen's meeting put into abeyance at 7:55 to begin the Board of Health Meeting.

17. R. Borgnis motioned to appoint Cindy Taylor to the Chapel Committee. J. Huebner seconded. Motioned passed unanimously.
18. J. Huebner read the conditions of conformity from the Children's Health Insurance Program Reorganization Act from the Berkshire County Insurance Group. Open Enrollment meeting notice. **Action Item**
19. J. Huebner completed the Commonwealth of Massachusetts Executive Office of Public Safety and Security Office of Grants and Research audit reporting form.
20. R. Borgnis inquired into whether town received FEMA funds. **Action Item**
21. R. Borgnis motioned to except her resignation from the Historical Commission. J. Huebner seconded. Motioned passed unanimously.
22. J. Huebner motioned to adjourn at 8:38. R. Borgnis seconded. Motioned passed unanimously.

Approved: _____

Approved: _____

Approved: _____

Addendum to Board of Health meeting of November 1, 2010

2.) It was noted by R. Borgnis that a review of the Select Board minutes found that J. Huebner had not been appointed to the BOH also that a chairperson had not been voted on.

5.) Trench permits are required for perc. Tests

7.) R. Borgnis also completed both trainings.

11.) COA contact is Bev Wiley

Submitted by Rose Borgnis

Addendum to Minutes of 11/01/2010

3. \$59.00 was received from fees at the transfer station

5. RFP (request for proposals) was written.

10. J. Huebner (not the Board) mentioned the conversation that he and S. Brazee had...

13. The responsibility for the renewal and/or purchasing as well as obtaining quotes on the Town's insurance was not agreed upon.

Submitted by Rose Borgnis