

Town of Washington Selectmen Minutes

December 6, 2010

1. J. Huebner called the meeting to order at 7:10. J. Huebner, S. Lennon and R. Borgnis present.
2. J. Huebner motioned to accept the November 29th minutes with the following corrections: S. Lennon will contact Egermont regarding Wired West, forty five dollars instead of forty dollars was collected from the Transfer Station, J. Huebner recapped his conversation with Marilyn Wiley not Pat Wiley. S. Lennon seconded. Motion passed unanimously.
3. V. Breen submitted a bill for time loss from work during the deposition.
4. V. Breen reported that he will be attending the Finance Committee meeting on Monday to inform them of the increased financial responsibility in the Veterans budget for Veterans who've recently applied for benefits. He will also be discussing a one week Veterans Officer training course in Boston that's required for his certification. The Board discussed with V. Breen the positions time and paperwork requirements.
5. J. Huebner reported that Superintendent Stankiewicz will also be attending the Finance Committee meeting on Monday.
6. P. Mikaniewicz addressed the Board's email regarding the Vulnerability Assessment. P. Mikaniewicz had met with Brian Domina of BCRPC to prepare the assessment. The Board discussed with P. Mikaniewicz the American of Disability Act self assessment at the town garage. J. Huebner to follow up with Brian Domina. P. Mikaniewicz also submitted the Town of Becket's bill for fire coverage, which the Board will sign and forward the bill to S. Brazee.
7. V. Breen inquired into the process of receiving a check for renewal of his 7D licenses. The Board gave V. Breen the option of paying with personal check then submitting for reimbursement or to ask D. Parnell to issues the \$15.00 check prior to renewal.
8. D. Fish reported that the town plow trucks were out this morning and are cleaned, greased and ready to go out again. He also reported that he was not deposed on Monday and has made arrangements to meet with the lawyers on Tuesday. J. Huebner asked if D. Fish had an opportunity to obtain the third bid for repairing the rock wall. He is waiting for the write up of the bid.
9. D. Fish told the Board that one of Becket's highway trucks rolled over. The driver did not appear to be injured but was taken to the hospital to be check out.
10. J. Hostetter reported that the Transfer Station Facility Maintenance account will be in a negative balance once the \$3232.50 bill for refurbishing the glass, plastic and can recycle bin is paid. R. Borgnis mentioned that a \$1500.00 grant that will offset some of the expense. The Board will check with K. Sharp regarding the grant status.
11. The Board discussed the format and language of the property owner permission slip for beaver trapping and maintenance. Mr. Provost dropped of a permission slip to V. Breen at the Town Hall. D. Fish got verbal permission from Lasarro and told the property owner that he will follow up with written permission.
12. J. Huebner asked R. Borgnis if there's any progress with the broiler RFP. No news to report.
13. The Board reviewed the Insurance, Appointment and Resignation Procedures. J. Huebner motion to accept the Appointment, Resignation and Insurance procedures as amended. R. Borgnis seconded. Motioned passed unanimously. J. Huebner asked J. Hostetter will prepare a commission and committee meeting date calendar.
14. V. Breen gave the Board an update on the depositions that occurred today at the town hall.
15. R. Borgnis entered into record receipt of \$35.00 from the Transfer Station.
16. J. Huebner to email Town Moderator E. Bond regarding the Special Town Meeting date, time and article discussion for his approval.
17. J. Huebner read the DCBOHA call down drill request for contact information of call ready responders. J. Huebner will submit the contact information and volunteered to join P. Mikaniewicz, V. Breen and S. Deloit as first responders.
18. R. Borgnis informed the Board of the digital photo requirements of the EECBG grant. Two digital photos with a time and date stamp should be taken before, during and after installation of garage doors. D. Fish to send photo's to J. Hostetter.

19. J. Huebner read the United States Department of Commerce U.S. Census Bureau 2011 Boundary and Annexation Survey contact update form. J. Huebner to contact MA GIS for their information.
20. J. Huebner read the Town of Lee's Public Hearing Notice: Special Permit for Applegate Inn 2 car detached single story garage. J. Hostetter to post.
21. J. Huebner read a request to post the agenda for Westfield River Wild & Scenic Advisory Committee Meeting, Thursday, December 9th at 6:30 p.m. J. Hostetter will write up a submission to the track requesting a representative to the West River Wild & Scenic Advisory.
22. J. Huebner read an acceptance letter from Cynthia Taylor who was recently appointed to the Chapel Committee.
23. J. Huebner entered into the record receipt of two sealed bids for the Garage Door installation. J. Huebner opened sealed bid from Northeast Overhead Door from Westfield MA at 8:00 p.m. in the amount of \$10425.00. The second sealed bid from Berkshire Overhead Door of Pittsfield MA in the amount of \$9840.00 was opened at 8:02 p.m... The Board review and discussed both bids. J. Huebner motioned to accept the bid from Berkshire Overhead Door of Pittsfield in the amount of \$9840.00 pending the verification of doors are manufactured in the U.S. S. Lennon seconded the motion. Motioned passed unanimously. D. Fish to contact Berkshire Overhead Doors and request manufactured in the U.S
24. J. Huebner forwarded to S. Lennon and R. Borgnis, copies of the email correspondence between M. Wiley and himself regarding the DTAL grant. The Town can apply for a grant for solar wind and a grant for a master plan. J. Huebner to prepare the grant request for a master plan and forward to S. Lennon and R. Borgnis for review prior to next meeting.
25. J. Huebner reported that there is a joint meeting between the Berkshire Transportation Advisory Committee and Metropolitan Planning Organization. Both D. Fish and J. Huebner will attend the Wednesday, December 8th meeting.
26. J. Huebner read the correspondence from MIIA informing the Board of additional participation credits for fiscal year 2011. A credit statement will be sent shortly indicating Washington's share of the overall credit. In addition details will be sent regarding the 2011 funding for a second round of loss control grants. D. Fish to apply for risk management funds to purchase shoring boxes.
27. J. Huebner read the correspondence from Berkshire County Insurance Group notifying the Board of the next level of the Wellness Program consisting of a series of target programs designed to identify health risk.
28. J. Huebner read correspondence informing the Town that it's eligible for \$2000.00 in Community Emergency Management Performance grant funds. J. Hostetter to forward to P. Mikaniewicz,
30. The Board reviewed the remainder of Action Items.
31. R. Borgnis asked J. Hostetter if she had issued the permits to Head Start. J. Hostetter will deliver the permit Monday.
32. J. Huebner motioned to adjourn at 8:35. S. Lennon seconded. Motioned passed unanimously.

Approved: _____ Approved: _____ Approved: _____

Date: _____