

## Town of Washington Selectmen's Minutes

10/04/10

J. Huebner called the meeting to order at 7:05 pm. J Huebner, R Borgnis and S Lennon present.

J. Huebner motioned to accept the minutes of 9/27/2010 along with amendments submitted by R. Borgnis.

S. Lennon requested discussion on his research of the Constables statue Chapter 41 sections 91A, 91B and 92. R. Borgnis stated that she previously researched Chapter 41 section 94. J. Huebner will contact town counsel. This item was tabled and added to future agenda. Without further discussion S. Lennon seconded J. Huebner's motion. All in favor, minutes of 9/27/2010 with amendments were accepted.

### Open Forum:

Ed Bond submitted his findings from the inspection of the Old Town Hall, Chapel and Old School House. His findings revealed that the roof repair of the Old Schoolhouse needs to be completed before winter where as the other repairs can wait until spring. J. Heubner motioned to have Ed make the necessary repairs per his submitted recommendations up to the limit of the budget. S. Lennon seconded. Passed unanimously.

Ed inquired into the status and time line of renovations to the exterior of the Town Hall building. R. Borgnis reported that Berkshire Regional Planning has working on the RFP for the exterior of the building, the boiler and garage doors for the town garage and also looking into whether the government will allow the work to be split into three RFP or if it has to be kept as one. If it can be separated the boiler and garage doors could be done this year but the insulation and siding would probably be completed next spring.

Keith reported that the two electrical bulbs have been installed and guide wires have been strung but the electrical wires have not been installed yet so the lighting remains poor at the Transfer Station. He also mentioned that many of the residence using the Transfer Station this weekend were pleased and commented positively on the cleanup efforts of the Highway department. Dave Fish is expecting a call Wednesday from Universal Electric Company when installer arrives at the Transfer Station to complete the work.

Dave Fish reported that the biggest electrical problem has been resolved. The meter assembly has been replaced along with the outside socket in which only one leg of 120 was steady and the second was intermittent. Dave believes the spikes caused by the faulty socket is the reason the mercury bulbs did not last. The generator should be hooked up this week.

Dave Fish informed the Board that a member of his crew had an accident today while driving the backhoe and attempting to turn into the Highway Department. There was no personal injury to either driver and no damage was done to the backhoe but the van sustained extensive visual damage and had to be towed away. The stone wall will need repair as the force in which it was struck dislodge rocks and flung them over thirty feet away. Appropriated officials were called to the scene and proper reports were prepared. J. Huebner requested that Dave take photographic documentation of the wall and an indication of how far the rocks were thrown. S. Lennon inquired to issuance of State Police citation. Dave was uncertain if the driver of the van was cited but reported that the town employee was issued a written warning. He will get a copy of the warning for the Board. Dave will send a copy of the accident report to the insurance company.

J. Huebner and Dave Fish discussed the Highway Department employee raises. J. Heubner stated that simplified review form with numerical based grading has been created and passed off to Dave Fish for his review. D. Fish is to review the new form and complete a six month review for both employees this week. Once the reviews are completed and signed the board will discuss the next step.

Dave Fish reported that the Frost road resurfacing. Project is almost complete. An estimated 5 hours remain to lay the top coat and create driveway aprons.

Don Kruck inform the board of the continuing drainage issues at his residence on Washington Mountain Road in which material dumped at the foot of his driveway to replace erosion is continually washed away along with parts of the road as surface water, sometime with great force, bypasses the culvert. He would like to know what can be done to fix this problem. R. Borgnis informed Mr. Kruck that Washington Mountain road was put on the tips plan and that the Transportation Advisory Committee meets and MPO then makes their recommendation on which projects on the TIPS list get approved. Peter Niles is the head of the Mass DOT, letters to him may be advantageous. D. Fish will discuss installing a waterway with Mr. Kruck.

D. Fish asked the board if the bill he has for the special bark mulch for the playground in the town park should be sent to the parks commission or given to the Selectmen. J. Huebner asked D. Fish to give the bill to RJ Peltier.

V. Bird informed R. Borgnis that she performed inspection of the Head Start Program and Bucksteep. Head Start was provided with a copy of their inspection report. V. Bird confirmed with R. Borgnis that the checks turned into the Board were given to S. Brazee. V. Bird asked if the Board received a septic design from Margret Darcy.

J. Huebner asked D. Fish whether the hours billed by the electrician were actually provided. D. Fish stated the multiple areas that were inspected and confirmed the hours billed.

J. Huebner stated for the record that the town collected eighty dollars form the Transfer Station. R. Borgnis stated that a copy was need for the recycle file. R. Borgnis informed the new administrative assistance that copies of the bills for hauling of the recyclable containers and waste management processing need to be sent to the Center for Ecological Technology (CET).

Jim entered into the record that an additional application for the town accountant position. R. Borgnis verified that all applicants have filled out an application. J. Hostetter presented the Selectmen with the accounting officer interview schedule. J. Huebner, S. Lennon, R. Borgnis, S. Brazee and B. Phillips would be present during the interview.

The Board discussed the current and previous warrant process with input from D. Fish and S. Brazee. The Selectmen determined that the Administrative Assistant will open the mail during the week a prepare a departmental warrant with bill to be paid using the Selectmen's accounts.

S. Brazee inquired as to what title the new hire would have as the paper stated Accountant and the current position is Accounting Officer. J Huebner stated that applicants are being interview for an Accounting Officer position and that each applicant will be clearly informed of that prior to the interview.

D. Fish add a note of appreciation should be given for S. Brazee service to the town as Accounting Officer.

V. Breen inform the Board of his conversation with Ken Swale expressing the Selectmen's concerns and outrage about the installed gates. Ken sends his apologies. V. Breen will meet with Ken in two weeks to inform him of the Selectmen's position and Ken will act accordingly.

R. Borgnis entered into record that she received \$100 from the Chapel Committee for the Chapel use on June 4, 2011.

J. Huebner motioned to temporally suspend the Selectmen's meeting in favor of the Board of Health meeting. S. Lennon seconded the motion. Motion passed unanimously.

Selectmen's meeting reconvened at 8:41.

J. Huebner stated he will prepare some interview questions. R. Borgnis suggested calling Joe Boudreau for job description. J. Huebner will research. J. Hostetter will have interview packages available for all the interviewers.

J. Huebner informed the Board that Steve Nelson requested a spot on a future agenda to discuss broadband. R. Borgnis informed the Board of receipt of Mass Broadband report of their funding to create fiber optic network. Report and map were submitted as attachment of minutes.

J. Huebner informed the Board that he will be attending the October 7th Berkshire Regional Planning Commission and also the Southern Berkshire Regional Planning Commission there is also a executive session that same night that he assumes Marylyn will be attending.

J. Huebner asked the Board if they have read the letter form USBA Civil Rights Compliance Review referring to a follow up on a compliance review conducted last November. J. Huebner will follow up.

R. Borgnis informed the Board that Berkshire Regional Planning Commission approved the Brown Field Assessment Program for the former Maple View Nursing home site to determine if there is any contamination from the underground oil tank along with a visual inspection of the interior for hazardous building material. She was contacted today by the company hired to do the work so the project should move quickly.

J. Huebner updated schedule and master inventory from the results of his and D. Fish review of the towns highway equipment and road.

The Selectmen reviewed the keys to town locks protocol created by J. Hostetter. The Board approved.

J. Hostetter informed the Board that their Gmail account has been setup. The address is [washingtonboardofselectmen@gmail.com](mailto:washingtonboardofselectmen@gmail.com).

A link has been setup on the town website.

S. Brazee asked the Board about the bill from the latest drug tests. S. Brazee will call for clarification. Also there is a balance due of \$28 dollars for the Berkshire County Selectmen dinner. S. Brazee verified she paid for all the Selectmen. J. Heubner asked S. Brazee to pay the bill.

J. Huebner motioned to close the Selectmen's meeting at 9:00. S. Lennon seconded the motion. Motion passed unanimously.