

Town Of Washington Selectmen's Meeting 10/14/2010

- 1 .J. Huebner called the meeting at 7:19 p.m. J. Huebner, R. Borgnis
2. Interview of Daniel began at 6:20. J. Huebner explained the difference between the Accountant and Accounting Officer. J. Huebner, R. Borgnis, S. Brazee, B. Phillips and R. Spenser were present. Interview ended at 6:45. Interviewers discussed all candidates. J. Huebner motioned to offer Daniel Pernell the position of Accounting Officer pending background check, drug test and references. R. Borgnis seconded. Motioned passed unanimously. J. Huebner will call the references.
3. J. Huebner read a thank you for her interview email from Karri Woodard.
4. R. Borgnis requested that J. Hostetter forward all Gmail correspondence to all selectmen's personal account and also bring a copy to the meeting for possible minutes attachment. J. Huebner agreed.
5. J. Huebner motioned to except the John Les proposal for pc, scanner and software to be used by the administrative assistance. R. Borgnis seconded. Motion passed unanimously. J. Huebner mentioned he was aware of a possible free scanner and he would look into it.
6. J. Huebner, Contact the historical society for the color of the school house roof.
7. J. Huebner motioned to accept the minutes of October 4th. R. Borgnis submitted amendments. The format of the minutes were discussed without decision.
8. J. Huebner motioned to accept the minutes of October 6th with the correction of B. Phillips.
9. Joint meeting with the Finance Committee on Capital Asset began at approximately 7:20. The Board reviewed the updated inventory list for the insurance company. J. Huebner, R. Borgnis, R. Spencer, D. Weisbrod, and D. Fish present. D. Fish reported to the Board the result of the electrician visit to the Town Hall and Transfer Station and the installation of photo cells. R. Borgnis will follow up with Universal Electric Company on the poor lighting. The Select Board and Finance Committee discussed the specific energy audit recommendations provided by WMECO. D. Fish will write up a suggested maintenance list for the heating system. R. Spencer will obtain a few HVAC maintenance quotes.
10. The Board review R. Borgnis maintenance and repairs needed list from the WMECO audit.
11. The Boards discussed the dam and bridge at Eden Glen Dam - J. Huebner will follow up with the conversation commission and Phil Clark to see where he is on a hydraulic study. The Board would like to create a long range plan of a functioning damn and the return of the swimming hole.
12. The Board determined that the Town Hall requires further and broader discussion, looking at all the spaces available, who's using the space, what they are being used for and if the space is being used efficiently. J. Huebner request J. Hostetter to compile a contact list of people using Town Hall and draft a letter asking about space requirements, frequency of use and suggestion to better serve their needs.
13. The Selectmen discussed the responsibility of maintaining the record of all minutes to J. Hostetter in her administrative assistant position.
14. The Boards along with D. Fish reviewed the Highway Department inventory spreadsheets. R. Spencer will adjusted the spreadsheet and reissue. The Board determined that D. Fish is

responsible for maintaining tools and equipment list for items not considered capital asset.

15. The Boards discussed the Police Department inventory list noting that an updated value of the police vehicle.
16. Playground R. Borgnis will contact the Parks commissions for creation of playground type and location equipment list.
17. Transfer Station: Copy of the Transfer Station equipment list page to Keith.
18. The Boards discussed land inventory and possible action determining further discussion is needed.
19. Road Inventory and Repaving schedule: R. Spenser requested that D. Fish adjust the maintenance schedule to include add dates and create a 8 year, 17 mile paving plan
20. The Board discussed adding a master plan for the town to the BC Strategy project, which currently consists of Washington Mountain Road. The deadline is tomorrow. J. Huebner will revise the submission.
21. R. Borgnis motion to adjourn at 9:54. J. Huebner seconded. Motion passed unanimously.

Approved: _____

Approved: _____

Approved: _____

Addendum to 10/14/2010 minutes

Submitted by R. Borgnis

9. Maintenance and repairs needed list also includes some of the items from the WMECO audit.

16. The value of the police cruiser is needed.

18. Transfer station equipment list to be given to Keith Sharp for updating.